

Job Opportunity:

Florida Department of Agriculture and Consumer Services
Chief of the Bureau of Food and Meat Inspection in the Division of Food Safety

Apply on-line via the People First website (below) or fax a State of Florida application to 1 (888) 403-2110 by 11:59 p.m. EST on closing date. If you have problems applying on-line, call the People First Service Center at 1-877-562-7287. Mailed or faxed applications must be submitted to People First.

People First website: <https://peoplefirst.myflorida.com>

State of Florida application:

https://peoplefirst.myflorida.com/sap/public/bsp/sap/public/graphics/mimes/SOF_Employment_App_07-13.pdf

Organization Description:

The mission of the Florida Department of Agriculture and Consumer Services (FDACS) is to safeguard the public and support Florida's agricultural economy. The department is guided by the leadership of the Commissioner of Agriculture, a statewide elected position and one of four members of Florida's Cabinet. The department consists of 12 divisions and three offices that report to the Assistant Commissioner/Chief of Staff and/or one of three Deputy Commissioners. Made up of nearly 4,000 staff positions, the department has a presence throughout the state and is headquartered in the state Capitol building in Tallahassee.

The FDACS Division of Food Safety is responsible for assuring the public of a safe, wholesome and properly represented food supply through permitting and inspection of food establishments, inspection of food products, and performance of specialized laboratory analyses on a variety of food products sold or produced in the State. The Division monitors food from farm gate through processing and distribution to the retail point of purchase. The Division is also charged with administration and enforcement of the food and poultry and egg laws and provides support in the enforcement of other food safety laws. In addition to regulatory surveillance and enforcement, the Division evaluates consumer complaints related to food.

www.FreshFromFlorida.com

Position Description:

This is a senior management position as Chief of the Bureau of Food and Meat Inspection in the Division of Food Safety, Florida Department of Agriculture and Consumer Services. Responsible for directing bureau activities of a statewide food regulatory program with oversight of over 50,000 permitted food firms and staff of approximately 200 located throughout the state. The State of Florida presents a unique challenge with its global community of residents and guests, the diversity in available food supplies and sources, and the complexity of overseeing a state of this size with both land and sea borders.

Key Responsibilities:

- The Chief of the Bureau of Food and Meat Inspection is responsible for overall planning, organization, direction, management and coordination of public health and consumer protection programs mandated by Chapters 500, 504 and 583, Florida Statutes, and by Chapters 5K-4, 5K-5, 5K-6, 5K-7, 5K-8 and 5K-9, Florida Administrative Code. These statutes and rules require overview of a comprehensive statewide food and vended water inspection program with: a poultry and egg grading program; a Hazard Analysis Critical Control Point program; a quality assurance and training program; and, a program to monitor and coordinate contractual inspection work for federal agencies.
- Administrative responsibilities include program review and development; planning development and implementation of new inspection programs to meet public need and legislative direction; review and evaluation of adverse inspection findings subject to administrative action; and, initiation of such administrative action when appropriate. In evaluating inspection programs, the incumbent must consider

such parameters as consumer complaints, external events affecting the food industry, changes in processing or manufacturing technology, and degree of regulatory compliance.

- Communication is an important responsibility of the position. The Bureau Chief has a frequent need to communicate with the general public, regulated industries, professional groups, media and with various legislative committees. The incumbent is expected to prepare proposed policy statements, technical reports or summaries, and drafts of legislation or regulations dealing with food safety, as well as to confer frequently with the division director and/or assistant director, keeping them advised of the status of all ongoing programs and of problem areas encountered or anticipated.
- Oversight of comprehensive budgets, regulatory policies, legislative proposals, rule adoption, compliance activities, community education / outreach for Bureau.
- Coordinates with other Management to ensure consistency in administrative functions
- Represents the Division and Agency at state and national meetings, committees and professional organizations as necessary.
- Provides policy direction to the Division Director and the Assistant Division Director.
- Communicates with industry partners to accomplish regulatory compliance and consensus.

Qualifications:

- Advanced degree in Food Science, Biology, Microbiology, Animal Science, Veterinary Science or equivalent natural science and 5+ years of related experience.
- Regulatory experience at state and national level.
- Highly knowledgeable in food safety, consumer protection, sanitation, food security and food defense.
- Ability to manage a state-wide regulatory inspection program.
- Ability to review, understand and present in lay terms the scientific and technological complexities associated with food safety and environmental issues.
- Ability to work collaboratively with all levels within the internal organization, as well as external groups such as other regulatory officials, the regulated community, academia and consumers.
- Strong oral, interpersonal, leadership, written communication, problem solving and team building skills

Note:

- This position requires a security background check.
- All male U.S. Citizens born on or after October 1, 1962 are required by law to register with the Selective Service System. In addition, Section 110.1128, Florida Statutes, prohibits the employment of any person who was required to register with the Selective Service System under the U.S. Military Selective Service Act, but failed to do so.
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SPECIAL NOTE:

- **The State of Florida is an Equal Opportunity Employer/Affirmative Action Employer and does not tolerate discrimination or violence in the workplace.**

- **Applicants requiring a reasonable accommodation, as defined by the Americans with Disabilities Act, must notify the agency hiring authority and/or People First Service Center at 1-877-562-7287. Notification to the hiring authority must be made in advance to allow sufficient time to provide the accommodation.**
- **The State of Florida supports a Drug-Free workplace. All employees are subject to reasonable suspicion drug testing in accordance with Section 112.0455, F.S., Drug-Free Workplace Act.**
- **Pursuant to Chapter 295, Florida Statutes, eligible veterans and spouses of veterans will receive preference in employment and are encouraged to apply. For applicants claiming Veterans' Preference, please attach supporting documentation that includes character of service (for example, DD form 214 Member Copy #4) when you apply for a vacancy. Applicants may also fax their supporting documentation to People First at 1-888-403-2110. All documentation is due by the closing date of the job announcement.**
- **We hire only U. S. citizens and lawfully authorized alien workers. Our agency participates in the E-Verify System which is a federal government electronic database available for employers to use to verify the identity and employment eligibility of all persons hired to work in the United States.**