

Retail Food Safety Regulatory Association Collaborative

**DRAFT Web Ex Meeting**

Friday, October 18, 2019

11:00AM – 12:30PM ET

- I. Roll Call – Review of Meeting Objectives – John M
- II. Review/approval 9-6-19 Web Ex Meeting Minutes – John M.
- III. Updating of Association Collaborative Work Group Action Plans and Time Lines – John M
- IV. Report on Research on the Federal Advisory Committee Act impact on this Association Collaborative Structure and Initiatives – Alan Tart
- V. Work Group Reports/Status
  - Organizational Structure – Steve M
    - Review of the Draft Ground Rules for the Retail Food Safety Regulatory Association Collaborative
  - Communication – Steve M
    - Review of the Draft Communication Tool for the Retail Food Safety Regulatory Association Collaborative
  - Food Code Adoption Tool Kit – Brenda B.
- VI. Update on Meeting Logistics for the January 29-30, 2020 Face-to-Face Meeting
- VII. Preparation for the January Face-to-Face Meeting – Determining Collaborative Priorities: Setting the Agenda; and Developing Meeting Format.
- VIII. Meeting Summary – Next Steps
- IX. Next Web Ex Meeting – tbd (an additional one prior to the F-2-F meeting may be necessary).