

## Conference for Food Protection – Committee Periodic Report

Template approved: 04/20/2016

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COMMITTEE NAME: Unattended Food Establishment Committee

DATE OF REPORT:  Initial fall progress report     Spring progress report     Second fall progress report

Date submitted: 7/13/2016

Date amended (if applicable): 34T

Date accepted by Executive Board: 34T

COMMITTEE ASSIGNMENT:  Council I     Council II     Council III     Executive Board

REPORT SUBMITTED BY: Jamie Higley and Jean Edsall

COMMITTEE CHARGE(S):

#### Issue # I-015

1. Develop recommendations on how the FDA Food Code addresses Unattended Food Establishments;
2. Continue to review the "Guidance Document for Unattended Food Establishments" and any existing guidance from FDA and others to update the CFP guidance document that could assist states when addressing the need to have alternative protective provisions in place when approving a waiver or variance for entities that do not meet section 2-101.11 and 2-103.11 of the 2013 Food Code; and
3. Present their findings at the 2018 CFP Biennial Meeting.

COMMITTEE WORK PLAN AND TIMELINE:

#### WORK PLAN

- REVIEW EXISTING GUIDANCE DOCUMENT AND IDENTIFY:
  - o ANY MISSING INFORMATION
  - o EXISTING LANGUAGE THAT MAY NEED TO CHANGED OR CLARIFIED
- REVIEW FOOD CODE SECTIONS 2-101.11 AND 2103.11 AS THEY APPLY TO UNATTENDED FOOD ESTABLISHMENTS
- DRAFT SUGGESTED REASONABLE ALTERNATIVE PROTECTIVE PROVISIONS FOR REGULATORY AGENCIES TO REFER TO DURING THE PLAN REVIEW AND LICENSING PROCESS

TIMELINE: TBD

COMMITTEE ACTIVITIES: **Dates of committee meetings or conference calls:**

1. *Overview of committee activities:*
2. *Charges COMPLETED and the rationale for each specific recommendation:*
  - a.
  - b.
3. *Status of charges still PENDING and activities yet to be completed:*
  - a.

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:  No requested action at this time

1. *Approve Committee Roster*

ATTACHMENTS:

1. *Content Documents:*
  - a. *Committee Member Roster:*  See changes noted above under "requested action"     No changes to previously approved roster  
"Committee Members Template" (Excel) available at: [www.foodprotect.org/work/](http://www.foodprotect.org/work/)    Committee roster to be submitted as a PDF attachment to this report.
  - b. *Committee Generated Content Documents (OPTIONAL):*  No draft content documents submitted at this time
2. *Supporting Attachments (OPTIONAL):*  Not applicable