

CFP Program Standards Subcommittee #4 – Meeting Minutes for December 6, 2018

Attendees

In Attendance

Jean Edsall, Adam Kramer James Mack, Robert Sudler, Richard Willis

Not Able to Attend

Rance Baker, Sandra Eskin, Katey Kennedy, Andre Pierce, Mark Speltz

Subcommittee Charge

The following charges are assigned to the committee:
Issue # 2018 II-020 PSC 8 – Approval & Posting of Updated Foodborne Illness Training Crosswalk

- a. Maintaining the "Crosswalk - Requirements for Foodborne Illness Training Programs" document as a resource for content baseline for foodborne illness training;
- b. Evaluating the following references for inclusion in the Crosswalk document:
 - a. CDC EHS e-Learning on Environmental Assessment of Foodborne Illness Outbreaks
https://www.cdc.gov/nceh/ehs/elearn/ea_fio/
 - b. FDA Food Related Emergency Exercise Bundle (FREE-B)
<https://www.fda.gov/Food/FoodDefense/Tools/EducationalMaterials/ucm295902.htm>[CA(1)]
 - c. c) IS-305: Environmental Health Training in Emergency Response (EHTER) Awareness Level
<https://training.fema.gov/is/>
 - d. NEHA Certified Foodborne Outbreak Investigator Credential (CFOI)
<http://neha.org/professional-development/credentials/certified-foodborne-outbreakinvestigator-cfoi-credential>
 - e. Integrated Food Safety Center of Excellence (CoE) Webinar Series

<https://www.coefoodsafetytools.org/AllCoEProducts.aspx>; and

- c. Reporting back any findings and recommendations to each biennial meeting of the Conference for Food Protection..

**Action Item:
Resources**

Follow-up on Subcommittee Charge #1: Discussion ensued regarding the use of the crosswalk to Standard #5

In addition, updating of previous resources such as CIFOR will occur in 2019. EATS 102 will be evaluated as a resource. EATS 101 is already a resource, so no need to review EATS 101.

Action Item #1 → Subcommittee Members continue to identify resources and report by the next meeting. Emphasis on industry – private sector courses

**Action Item:
Maintaining
the
Crosswalk**

The second charge of the subcommittee is to maintain the Crosswalk document.

Four of the eight resources identified below will be reviewed for accuracy in the charge to maintain the Crosswalk document.

Action Item #2 → By the next subcommittee meeting, **January 23, 2019 3:00 to 4:00 pm Central Standard Time**, pending resources need to be reviewed against the Crosswalk document, verifying the reference citations are still accurate. James Mack will follow-up with subcommittee members.

#	Column	Assigned To*	Status
a	CDC EHS e-Learning EATS 102	Adam Kramer	Review for Jan 2019 meeting
b	FDA Food Related Emergency Exercise Bundle (FREE-B)	Robert Sudler	Review for Jan 2019 meeting

c	IS-305: Environmental Health Training in Emergency Response (EHTER) Awareness Level	Adam Kramer	Review for Jan 2019 meeting
d	NEHA Certified Foodborne Outbreak Investigator Credential (CFOI)	James Mack	Review for Jan 2019 meeting
e	Integrated Food Safety Center of Excellence (CoE) Webinar Series	Richard Willis	Review for Jan 2019 meeting
f	Research Industry Related Resources	Jean Edsall	Review for Jan 2019 meeting

Action Item #3 → compiling the information from the resource tools into a single resource document indicating the maintenance of the Crosswalk document. Time: January meeting; Responsible member James Mack

Future Meetings

January 23, 2019 2019, 3:00 to 4:00 pm **Central Standard Time**

Remember to leverage the [FoodSHIELD](#) site to upload information identified for our charges.

Questions

If you have any questions, please contact James Mack at 608-224-4691 or via email at james.mack@wisconsin.gov. Thank you.