

**Committee Progress Reports are considered DRAFT until accepted by the Executive Board**

The Conference Chair, Executive Director, Council Chair, or Issue Chair may return committee reports, Issues, or attached documents requesting edits to improve clarity or understanding, or to include missing information.

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**COMMITTEE NAME:** Complex Vending Unit (CVU) Committee

**DATE OF REPORT:**  *Initial fall progress report*    *Spring progress report*    *Second fall progress report*

**Date submitted:** 3/1/2024

**Date amended (if applicable):** [Click here to enter a date.](#)

**Date accepted by Executive Board:** [Click here to enter a date.](#)

**COMMITTEE ASSIGNMENT:**  *Council I*    *Council II*    *Council III*    *Executive Board*

**REPORT SUBMITTED BY:** Christopher Rupert; Christopher Sparks

**COMMITTEE CHARGE(S):**

**Issue #** \_\_\_\_\_

1. Gather & review existing technology, standards, and certifications of complex vending units (CVU) such as units that prepare and assemble exposed food within the unit.
2. Examine how CVU's are currently regulated.
3. Determine if CVU's should be considered a vending machine, unattended food establishment, or a different category.
4. Explore the design, construction & operation of CVU's for food safety (including but not limited to supervision, sanitation, chapter four of the 2022 Food Code, etc.) and determine if changes to the Food Code are needed and, if so, propose the needed changes.
5. Determine if guidance tools are needed for industry and regulatory use. If a need is determined, develop such tools.
6. Report findings at next CFP Biennial Meeting.

**COMMITTEE WORK PLAN AND TIMELINE:**

- Original first meeting was November 3, 2023. This meeting was an introduction that went over the antitrust statement introduction to all members of the committee, discussion of the charges, feedback from the committee as to the approach to meeting the charges.
- Initial committee meeting was held on January 8th, 2024, when the decision was made to split the committee into 3 subcommittee that would meet every 2 weeks. The 3 subcommittees are Regulatory, Technology, and Standards.

**COMMITTEE ACTIVITIES:**

1. **Dates of committee meetings or conference calls:** November 3, 2023, and January 8, 2024 (Full Committee). Subcommittees 1pm EST on January 29, February 12, February 26, 2024. Full committee March 4, 2024.

2. **Overview of committee activities:**

Regulatory:

- Determine current regulatory approaches
- Begin creation of Regulatory Checklist based best methods and practices in existing program approaches.
- Developing considerations for a new category

Technology

- Identified 12 examples of CVUs, shared with subcommittee for review and analysis.
- Categorizing functionality of CVUs and creating best practices for each function
- Developing a potential definition of CVUs

Standards

- Determination of the Standards to be used
- Key Standards requirements of the Standards
- Standards not addressed and recommended revisions to the standards

3. **Charges COMPLETED and the rationale for each specific recommendation:**

a. None currently.

4. **Status of charges still PENDING and activities yet to be completed:**

- a. All charges are still pending, and activities are still in progress.

**COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:**

- Board Action is NOT required and therefore the report can be placed on the consent calendar for Board review and acceptance.**  
 **Board Action is required for some provision(s) of this report and therefore a verbal report needs to be presented at the Board Meeting.**

1. We are requesting changes in the committee roster to:
  - a. Remove - Laura Morrison – employment changed from Industry – Food Service to Federal (nonfood)
  - b. Remove - Chelsea Cannard – position change and could no longer serve on the committee
  - c. Add – Tod Bowen – Industry Food Service – Non-voting
  - d. Add – Dan Braido – Industry Food Service – Non-voting

2.

**ATTACHMENTS:**

**1. Content Documents:**

- a. **Committee Member Roster:**  See changes noted above under “requested action”  No changes to previously approved roster  
“Committee Members Template” (Excel) available at: [www.foodprotect.org/work/](http://www.foodprotect.org/work/) Committee roster to be submitted as a PDF attachment to this report.
- b. **Committee Generated Content Documents (OPTIONAL):**  No draft content documents submitted at this time

**2. Supporting Attachments (OPTIONAL):**  Not applicable

**Committee Name: Complex Vending Units Committee (Council I)**

**Voting Members**

Last Name	First Name	Position on Committee	Constituency	Employer	City	State	Phone	Email
Rupert	Christopher	Co-Chair	Industry - Food Service	Compass Group	Charlotte	NC	704-315-3422	<a href="mailto:Christopher.Rupert@compass-usa.com">Christopher.Rupert@compass-usa.com</a>
Sparks	Christopher	Co-Chair	Regulatory - Local	Houston Health Department	Houston	TX	713-818-5657	<a href="mailto:Christopher.Sparks@houstontx.gov">Christopher.Sparks@houstontx.gov</a>
Barber	Terry	Member	Regulatory - Local	City of Plano Environmental Health	Plano	TX		terryba@plano.gov
Belcher	Theresa	Member	Industry - Food Service	7-Eleven, Inc.	Irving	TX		theresa.belcher@7-11.com
Brania	Jonathan	Member	Industry - Support	UL Solution	Research Triangle	NC		jonathan.brania@ul.com
Brunskole	Kaylyn	Member	Industry - Retail Food	Domino's Pizza	Ann Arbor	MI		kaylyn.brunskole@dominos.com
Fahey	Lesley	Member	Consumer	Seed Supplements, LLC,	Chaska	MN		lesleyfahey13@gmail.com
Fierro	Christine	Member	Industry - Retail Food	Publix Super Markets	Lakeland	FL		<a href="mailto:christine.fierro@publix.com">christine.fierro@publix.com</a>
Gillam	Timothy	Member	At-Large - Industry Food Service	Subway	Milford	CT		gillam_t@subway.com
Hernandez	Cris	Member	Regulatory - State	Oregon Health Authority	Portland	OR		cris.hernandez@odhsoha.oregon.gov
Higley	Jamie	Member	Regulatory - State	Ohio Department of Health	Columbus	OH		jamie.higley@odh.ohio.gov
Johnson	Ann	Member	At-Large - Regulatory State	Florida Department of Agriculture and Consumer Services	Tallahassee	FL		anna.johnson@fdacs.gov
Kohler	Michael	Member	At-Large - Industry	NSF	Ann Arbor	MI		kohler@nsf.org
Lary	Yale	Member	Industry - Processing	Active Food Safety	Lufkin	TX		<a href="mailto:yalelaryjr@izitclean.com">yalelaryjr@izitclean.com</a>
Melia	Julie	Member	Regulatory - State	Mighigan Department of Agriculture	Lansing	MI		Meliaj@michigan.gov
Patel	Jaymin	Member	Industry - Food Service	Aramark	Nashville	NC		<a href="mailto:patel-jaymin@aramark.com">patel-jaymin@aramark.com</a>
Pistillo	Sarah	Member	Regulatory - Local	Douglas County Health Department	Omaha	NE		sarah.pistillo@douglascounty-ne.gov
Robinson	Wilbert	Member	Regulatory - State	Virginia Department of Health	Virginia Beach	VA		wilbert.robinson@vdh.virginia.gov
Turner	Brian	Member	Industry - Vending and Distribution	National Automated Merchandising Association	Elgin	IL		bturner@namanow.org
Zarate	Enrique	Member	Regulatory - Local	Pima County Health Department	Tucson	AZ		enrique.zarate@pima.gov

(Non-Voting Members next page)

**Non-Voting Members**

Last Name	First Name	Position on Committee	Constituency	Employer	City	State	Phone	Email
Sudler	Robert	FDA Consultant	Regulatory - Federal					Robert.Sudler@fda.hhs.gov
Steiner	Becky	FDA Consultant backup						<a href="mailto:Rebecca.Steiner@fda.hhs.gov">Rebecca.Steiner@fda.hhs.gov</a>
Kopicki	Rochelle	USDA Consultant	Regulatory - Federal					Rochelle.Kopicki@usda.gov
Holst	Meghan	CDC Consultant	Regulatory - Federal				404-498-1076	ows6@cdc.gov
Algeo	Susan	Alternate	Industry - Support	WinWam	Mt. Laurel	NJ		susanalgeo@gmail.com
Best	Susan	Alternate	Regulatory - State	South Carolina Department of Health	Columbia	SC		bestsc@dhec.sc.gov
Bowen	Tod	Alternate	Industry - Food Service	Ohio Restaurant Association	Columbus	OH		<a href="mailto:tbowen@ohiorestaurant.org">tbowen@ohiorestaurant.org</a>
Braido	Dan	Alternate	Industry - Food Service	Robo Burger	New York	NY		<a href="mailto:dan@theroboburger.com">dan@theroboburger.com</a>
Cannard	Chelsea	Alternate	Regulatory - State	Washington (State) Department of Health	Clarkston	WA		chelsea.cannard@doh.wa.gov
Colvin	Amber	Alternate	Regulatory - Local	Houston Health Department	Houston	TX	832.799-8971	<a href="mailto:Amber.Colvin@houstontx.gov">Amber.Colvin@houstontx.gov</a>
Cotkin	Adam	Alternate	Industry - Food Service	Sodexo Live!	Las Vegas	NV		<a href="mailto:adam.cotkin@sodexo.com">adam.cotkin@sodexo.com</a>
Guy	Hillary	Alternate	Industry - Retail Food	Retail Business Services	Salisbury	NC		hillary.guy@retailbusinessservices.com
Haynes	Michelle	Alternate	Regulatory - State	Department of Business and Professional Regulation	Tallahassee	FL		<a href="mailto:michelle.haynes@myfloridalicense.com">michelle.haynes@myfloridalicense.com</a>
Morris	Travis	Alternate	Regulatory - State	Florida Department of Health	Tallahassee	FL		travis.morris@flhealth.gov
Morrison	Laura	Alternate	Industry - Food Service	Ohio Restaurant Association	Powell	OH		<a href="mailto:lmorrison@ohiorestaurant.org">lmorrison@ohiorestaurant.org</a>
Otzelberger	Michael	Alternate	Regulatory - State	State of Wisconsin DATCP	Oak Creek	WI		michael.otzelberger@wisconsin.gov
Stephani	Brisa	Member	Industry - Support	Impact Food Safety & EH Services	Las Vegas	NV		brisa@impactinspection.com
Summers	Christine	Member	Industry - Vending and Distribution	Canteen/Compass Group	Charlotte	NC		christine.summers@compass-usa.com

**Note:** Minimum council committee size is 11 (as noted above): 1-Chair; 1-Vice Chair; 1-State; 1-Local; 2-Industry; 1-Academia; 1-Consumer; 3-Any constituency with emphasis on expertise; Maximum council committee size is 23 voting members: 1-Chair; 1-Vice Chair; 4-State; 4-Local; 8-Industry; 1-Academia; 1-Consumer; 3-Any constituency with emphasis on expertise; 36 -Non-voting alternates. Membership on standing committees is defined by the Executive Board. On all CFP committees, the committee chair, co-chair(s), and vice chair(s) all count towards constituency balance.