

## Conference for Food Protection – Committee Periodic Report

Template approved: 04/20/2016

### Committee Reports are considered DRAFT until accepted by the Executive Board

The Conference Chair, Executive Director, Council Chair, or Issue Chair may return committee reports, Issues, or attached documents requesting edits to improve clarity or understanding, or to include missing information.

Committee-submitted documents may impact the image, credibility and integrity of the Conference as an organization. With the exception of material that is copyrighted and/or has registration marks, committee generated documents submitted to the Executive Board and via the Issue process (including Issues, reports, and content documents) become the property of the Conference.

**COMMITTEE NAME:** Food Recovery

**DATE OF REPORT:**  Initial fall progress report  Spring progress report  Second fall progress report

**Date submitted:** 1/22/2019

**Date amended (if applicable):** 2/20/2019

**Date accepted by Executive Board:** [Click here to enter a date.](#)

**COMMITTEE ASSIGNMENT:**  Council I  Council II  Council III  Executive Board

**REPORT SUBMITTED BY:** Co-Chairs, Sandra Craig and Mitzi Baum

**COMMITTEE CHARGE(S):** Food Safety Regulations for Food Donations

#### Issue # I-24

1. Evaluate existing materials including the AFDO guidance, Comprehensive Resource for Food Recovery, and any other relevant guidances and documents pertaining to donated food; update the CFP guidance as needed; and evaluate opportunities to better disseminate existing guidance.
2. Identify best practices for handling, storage, and labeling of food for donation.
3. Examine existing state regulations that address food safety procedures for donation.
4. Recommend any necessary language changes to the FDA Food Code to ensure the safety of donated food.
5. Report back to the 2020 Biennial Meeting.

#### COMMITTEE WORK PLAN AND TIMELINE:

We have broken down the work into subcommittees due to the volume of work assigned to this committee. Subcommittees 1a, 1b and 1c will work on tasks associated with the development of voluntary food donation guidelines for retail food establishments, intermediary organizations, and charitable receiving organizations. Subcommittees 2 and 3 will build upon the work completed by these 3 subgroups of subcommittee 1. Subcommittee 2 will consider whether any of the guidelines developed should be considered for incorporation into the FDA Food Code. Subcommittee 3 will develop a document to be used to communicate the key concepts for consideration by CFP pertaining to the work completed in Subcommittees 1 and 2. The FRC has set a goal to accomplish the first three charges by April 1<sup>st</sup>.

The group will then begin working on the 4<sup>th</sup> and 5<sup>th</sup> charges: Recommending any necessary language changes to the FDA Food Code to ensure the safety of donated food and writing up the report. The FRC has set a goal to accomplish charge #4 by June 1<sup>st</sup>.

Draft versions of the final report will continue to be edited and shared over the summer for acceptance and timely completion by September 1<sup>st</sup>.

#### COMMITTEE ACTIVITIES:

Dates of committee meetings or conference calls: The whole committee is meeting on the last Thursday of each month at 1:00 CST.

##### 1. Overview of committee activities:

Several calls of the full committee were held. We reviewed the charges and began to review literature.

We have studied many documents that have informed the work of the committee. By reviewing what already exists, the committee can glean learnings from existing regulations and information to form opinions and create the final documents to be submitted. The first need that has been identified is the need to uniformly address terms in a manner that the lay person will understand. Can we simplify the terms and yet address the food safety need?

The committee decided that it would be more efficient to break into subcommittees. All of the currently working subcommittees (1a, 1b & 1c) are working on charge #1, developing ways to better disseminate existing guidance. They are meeting by phone every 2-3 weeks between full committee calls

Subcommittee 1a – They have had a conference call and are now ongoingly interacting online. They are going to be sending out a survey to this group. This group is dealing more with creating documents for permitted food establishments, so the simplification is not a critical for their documents. They are planning to develop tools to help this group sort out donation questions.

Subcommittee 1b – This group has been using email communications and plans to have a conference call next week. Discussing the goals for this group for their target audience. Plans to send a survey to larger group on their subgroup.

Subcommittee 1c – 2 meetings (calls) This group is dealing with charitable organizations and how to define them. Has sent out a survey to the members of that group to refine this definition. Plans to send another survey to the larger committee to ensure that all are aligned and not duplicating efforts.

We identified existing regulations in several states and local jurisdictions. The ones we found and have reviewed are Texas, Vermont, Washington

## Conference for Food Protection – Committee Periodic Report

and California.

The full committee was charged with reviewing documents prior to the formation of the subcommittee work groups. The full committee conference calls were and continue to be used to discuss what has been gleaned from review of these documents. It was from this review that the committee felt that the existing guidance documents are sound, provide the appropriate food safety guidance but that due to the size and scope of these documents that they needed to be broken down into manageable, teachable segments, that developing one and two page fact sheets from the materials in the guidance documents would be the best way to provide the goals set out for the committee.

When the full committee meets we go over charges and our timeline to complete the work, where we are on the projects, each subcommittee is reporting on their progress & we discuss how to not duplicate work, what the next steps are. So far, the full committee has reviewed the following documents and these are the documents that the subcommittees are using to develop the “fact sheet” guidance tools.

CFP Comprehensive Guidance for Food Recovery  
Starbucks Food Safety Management System for Food Donation  
California Retail Food Code for Food Donations  
Texas Food Establishment Rules  
Washington State Department of Health Food Rescue – donation guide for businesses; school food donation guidelines  
Washington Retail Food code  
Vermont Guidance for Food Donation – businesses  
AFDO Model Consumer Commodity Salvage Code  
Guidance for Indiana schools  
FSIS Directive 7020.1  
Guidance and Documents pertaining to donated foods  
IFPTI – Kansas legislators opinions about food safety regulation of hunger relief organizations  
Food Safety Regulations and Guidance for Food Donations – a 50 State Survey of State Practices (Harvard)  
Plus many links to food safety and donation resources

### 2. Charges **COMPLETED** and the rationale for each specific recommendation:

- a. Evaluate existing materials including the AFDO guidance, Comprehensive Resource for Food Recovery, and any other relevant guidance materials and documents pertaining to donated food; update the CFP guidance as needed; and evaluate opportunities to better disseminate existing guidance. The review has been completed, we did not find a need to update the CFP guidance document as the recommendations in it are sound, science based and relevant. We evaluated the opportunities to better disseminate guidance and came to the conclusion that creating simple, easy to follow one and two page fact sheets on specific food safety topics related to the handling and preparation of donated food would be our focus.
- b. Identify best practices for handling, storage, and labeling of food for donation. This review has been completed and we are using this review to create the fact sheets.
- c. Examine existing state regulations that address food safety procedures for donation. This review has been completed.

### 3. Status of charges still **PENDING** and activities yet to be completed:

- a. Recommend any necessary language changes to the FDA Food Code to ensure the safety of donated food. This charge is still under discussion, most of the committee does not feel changes to the FDA Food Code is necessary.
- b. Report back to the 2020 Biennial Meeting. Report will be written once all charges are completed.

Three charges are still in progress and are scheduled to be completed on time for submission to Council Chairs for inclusion at the 2020 CFP Conference. Future conference calls are scheduled for 3/29/2019, 4/25/2019, 5/30/2019, 6/27/2019, 7/25/2019, 8/29/2019, and 9/26/2019.

### COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD: **No requested action at this time**

1. Note: Lauren Bush (non-voting member), Consumer Representative, has asked Anne Dolhanyk, Consumer Representative, to take her place on this committee. Anne recently joined the CFP to fulfil this role.

### ATTACHMENTS:

#### 1. Content Documents:

- a. **Committee Member Roster:**  See changes noted above under “requested action”  No changes to previously approved roster  
“Committee Members Template” (Excel) available at: [www.foodprotect.org/work/](http://www.foodprotect.org/work/) Committee roster to be submitted as a PDF attachment to this report.
- b. **Committee Generated Content Documents (OPTIONAL):**  No draft content documents submitted at this time

#### 2. Supporting Attachments (OPTIONAL): Not applicable

Committee Name: Food Recovery Committee

Last Name	First Name	Position (Chair/ Member)	Constituency	Employer	City	State	Telephone	Email
Baum	Mitzi	Co-Chair	Vending and Distribution Food Industry	Feeding America	Chicago	IL	312-641-6842	mbaum@feedingamerica.org
Craig	Sandra	Co-Chair	State Regulator	SCDHEC	Columbia	SC	803-896-0614	craigsd@dhec.sc.gov
Edsall	Jean	Voting Member	Food Service Industry	Compass Group	Charlotte	NC	704.328.5993	jean.edsall@compass-usa.com
Graham	Julian	Voting Member	Food Service Industry	Centerplate	Baltimore	MD	410-649-7062	Julian.Graham@centerplate.com
Grinstead	Dale	Voting Member	Food Industry Support	Diversey	Sturtevant	WI	262.631.0719	dale.grinstead@diversey.com
Harrison	Lisa	Voting Member	State Regulator	Indiana State Department of Health	Indianapolis	IN	317-412-2106	lharriso@isdh.in.gov
Hovis	Emily	Voting Member	State Regulator	Washington State Department of Health	Olympia	WA	360-236-3334	emily.hovis@doh.wa.gov
Inman	Adam	Voting Member	State Regulator	Kansas Department of Agriculture	Manhattan	KS	785-564-6764	adam.inman@ks.gov
Jeansonne	Scott	Voting Member	Local Regulator	Harris County Public Health	Pasadena	TX	713-274-6300	scott.jeansonne@phs.hctx.net
Johnson	Ann	Voting Member	State Regulator	Florida Dept of Agriculture & Consumer Services	Tallahassee	FL	850-728-5894	anna.johnson@FreshFromFlorida.com
Kor	Helen	Voting Member	Retail Food Industry	Blue Apron LLC	New York	NY	718.930.1377	helen.kor@blueapron.com
Patterson	Rachel	Voting Member	Local Regulator	City of Plano	Plano	TX	972.941.7143	rachelp@plano.gov
Politis	Bessie	Voting Member	Retail Food Industry	Starbucks Coffee Corp	Arcadia	CA	626-372-7130	bpolitis@starbucks.com
Roberson	Michael	Voting Member	Retail Food Industry	Publix Super Markets, Inc.	Lakeland	FL	863.688.1188	michael.roberson@publix.com
Sandson	Katie	Voting Member	Academia	Harvard Law School Food Law and Policy Clinic	Jamaica Plain	MA	617.390.2556	ksandson@law.harvard.edu
Schonberger	Harry	Voting Member	Consumer	Virginia Tech	Blacksburg	VA	540.231.2078	hlschon@vt.edu
Smith	Stephanie	Voting Member	State Regulator	PA Dept of Agriculture	Harrisburg	PA	717.787.5108	stefsmith@pa.gov

Committee Name: Food Recovery Committee

Sees	Deb	Voting Member	Local Regulator	Jackson County Environmental Health	Grain valley	MO	816-847-7070	dsees@jacksongov.org
Stark	Christina	Voting Member	Food Industry Support	Berkley Agribusiness	Modesto	CA	209.968.5662	myfoodsafety@aol.com
Torrens	Andrew	Voting Member	Retail Food Industry	Eataly USA	New York	NY	484.678.5576	andrew.torrens@eataly.com
Villareal	Rolando	Voting Member	Local Regulator	City of Berkeley Environmental Health	Berkeley	CA	510-981-5271	rvillareal@cityofberkeley.info
Voels	Steve	Voting Member	Food Service Industry	Pizza Hut LLC	Plano	TX	972.338.6876	steve.voels@yum.com
Weddig	Lisa	Voting Member	Processing Food Industry	National Fisheries Institute	McLean	VA	703.752.8886	lweddig@nfi.org
Hawkins	Jabari	Consultant	Federal Regulator	USDA/FSIS				jabari.hawkins@fsis.usda.gov
Barlow	Kristi	Consultant	Federal Regulator	USDA/FSIS	Washington	DC	202.690.7739	kristina.barlow@fsis.usda.gov
Smith	Kevin	Consultant	Federal Regulator	FDA	College Park	MD	240.402.2149	kevin.smith@fda.hhs.gov
Engelskirchen	David	Consultant	Federal Regulator	FDA	Tacoma	WA	253.383.5252	david.engelskirchen@fda.hhs.gov
Algeo	Susan	At-Large Non-Voting Member	Food Industry Support	Savvy Food Safety, Inc.	Hagerstown	MD	855-644-3787	susan@savvyfs.com
Baker	Rance	At-Large Non-Voting Member	Food Industry Support	National Environmental Health Association	Denver	CO	303.756.9090	rbaker@neha.org
Bhatt	Chirag	At-Large Non-Voting Member	Retail Food Industry	Buc-ee's Ltd.	Pearland	TX	346.774.2259	chirag.bhatt@buc-ees.com
Brown	Patrick	At-Large Non-Voting Member	Retail Food Industry	Rite Aid Corporation	Camp Hill	PA	856.217.4788	patrick.j.brown@riteaid.com
Buffer	Janet	At-Large Non-Voting Member	Retail Food Industry	Amazon	Seattle	WA	206-508-9597	jbuffer@amazon.com
Clark	Jeffrey	At-Large Non-Voting Member	Student	University of Arkansas	Fayetteville	AR	832.595.4081	jeffclark888@gmail.com
Copeland	Deanna	At-Large Non-Voting Member	Local Regulator	Harris County Public Health	Pasadena	TX	713-274-6443	deanna.copeland@phs.hctx.net
Davis	Shana	At-Large Non-Voting Member	Retail Food Industry	The Kroger Company	Nashville	TN	859.619.0640	shana.davis@kroger.com

Committee Name: Food Recovery Committee

Deitzel	Diane	At-Large Non-Voting Member	Food Service Industry	Sheetz	Claysburg	PA	814-239-1531	ddeitzel@sheetz.com
Del Rosario	Katie	At-Large Non-Voting Member	Federal Regulator	USDA Food and Nutrition Service	Alexandria	VA	703-457-6798	katie.delrosario@fns.usda.gov
Derr	Samuel	At-Large Non-Voting Member	Food Industry Support	Elite Food Safety Training	Naperville	IL	630.776.3430	sderr@elitefoodsafety.com
Dickhans	Carrie	At-Large Non-Voting Member	Local Regulator	St. Louis Co. Public Health	Berkley	MO	314-615-8925	cdickhans@stlouisco.com
Diersen	Nancy	At-Large Non-Voting Member	State Regulator	Virginia Department of Health	Richmond	VA	804-864-7464	nancy.diersen@vdh.virginia.gov
Dolhanyk	Anne	At-Large Non-Voting Member	Consumer	Stop Foodborne Illness	New York	NY	270.452.9165	a.dolhanyk@gmail.com
Eisenbeiser	Ashley	At-Large Non-Voting Member	Food Industry Support	Food Marketing Institute	Arlington	VA	202.220.0689	aeisenbeiser@fmi.org
Espinoza	Albert	At-Large Non-Voting Member	Retail Food Industry	HEB	San Antonio	TX	210.884.5783	espinoza.albert@heb.com
Fessel	Ingrid	At-Large Non-Voting Member	Food Industry Support	Diversey Inc	Charlotte	NC	608.444.6490	ingrid.fessel@diversey.com
Follett	Emilee	At-Large Non-Voting Member	Food Industry Support	StateFoodSafety.com	Orem	UT	801.805.4679	efollett@statefoodsafety.com
Freed	Jonathan	At-Large Non-Voting Member	Retail Food Industry	Amazon	Seattle	WA	213.718.0424	jonfreed@amazon.com
Friedlander	Adam	At-Large Non-Voting Member	Retail Food Industry	Food Marketing Institute	Arlington	VA	202.220.0659	afriedlander@fmi.org
Geller	Todd	At-Large Non-Voting Member	Food Service Industry	Sodexo	Fredericksburg	VA	540.207.8610	todd.geller@sodexo.com
Greco	Darby	At-Large Non-Voting Member	State Regulator	NYSDOH	Albany	NY	518.402.7600	darby.greco@health.ny.gov
Hernandez	Erik	At-Large Non-Voting Member	Vending and Distribution Food Industry	Boar's Head Brand	Brooklyn	NY	718.456.3600	erik.hernandez@boarshead.com
Hofer	Vasanthi	At-Large Non-Voting Member	Local Regulator	Maricopa County Environmental Services	Mesa	AZ	602-506-6986	vhofer@mail.maricopa.gov
Ingham	Barbara	At-Large Non-Voting Member	Academia	University of Wisconsin	Madison	WI	608.263.7383	bingham@wisc.edu
Jordan	Josh	At-Large Non-Voting Member	State Regulator	NC DHHS	Raleigh	NC	336.596.9537	josh.jordan@dhhs.nc.gov

Committee Name: Food Recovery Committee

Lindholm	Jeffrey	At-Large Non-Voting Member	Food Industry Support	iCertainty	Chevy Chase	MD	443.452.1950	jeff.lindholm@icertainty.com
Linton	Andrew	At-Large Non-Voting Member	Local Regulator	Maricopa County Environmental Services	Phoenix	AZ	602-506-6971	alinton@mail.maricopa.gov
Lowery	Aurielle	At-Large Non-Voting Member	Retail Food Industry	Compass Group	Charlotte	NC	704-328-5071	aurielle.lowery@compass-usa.com
Luebkekmann	Geoffrey	At-Large Non-Voting Member	Food Service Industry	Florida Restaurant & Lodging Association	Tallahassee	FL	850.224.2250	gluebkekmann@frla.org
Marra	Paul	At-Large Non-Voting Member	Retail Food Industry	Wegmans Food Markets	Rochester	NY	585-328-2550	paul.marra@wegmans.com
Melichar	Wayne	At-Large Non-Voting Member	Vending and Distribution Food Industry	Feeding America	Chicago	IL	312.629.7263	wmelichar@feedingamerica.org
Meltz	Elizabeth	At-Large Non-Voting Member	Retail Food Industry	Eataly USA	New York	NY	917.478.2971	ermeltz@gmail.com
Newton	Jovette	At-Large Non-Voting Member	Local Regulator	Williamson County and Cities Health District	Round Rock	TX	512.248.3269	jovette.newton@wilco.org
Schneider	Kevin	At-Large Non-Voting Member	Retail Food Industry	Retail Business Services	Landover	MD	301-543-6133	ksschneider@retailbusinessservices.com
Sedlak	Mandy	At-Large Non-Voting Member	Food Industry Support	EcoSure Ecolab	Naperville	IL	612.271.4935	mandy.sedlak@ecolab.com
Sweet	Bridget	At-Large Non-Voting Member	Academia	Johnson & Wales	Providence	RI	774.434.5146	bridget.sweet@jwu.edu
Tracey	Stephen	At-Large Non-Voting Member	Retail Food Industry	Retail Business Services	Salisbury, NC	NC	919-880-9124	stephen.tracey@retailbusinessservices.com
Wagendorf	Julie	At-Large Non-Voting Member	State Regulator	Division of Food and Lodging	Bismarck	ND	701.328.2523	jwagendorf@nd.gov
Wilson	Nancy	At-Large Non-Voting Member	Retail Food Industry	Wawa, Inc.	Media	PA	610.812.3934	nancy.wilson@wawa.com
Yang	Lily	At-Large Non-Voting Member	Academia	Virginia Tech	Blacksburg	VA	540.923.3577	llyang@vt.edu
Zetterlund	Kris	At-Large Non-Voting Member	Food Service Industry	Darden	Orlando	FL	407.245.6095	kzetterlund@darden.com