

Council Committee Progress Reports are considered DRAFT until accepted by the Executive Board

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COMMITTEE NAME: Council II Allergen Committee

DATE OF REPORT: Initial fall progress report Spring progress report Second fall progress report

Date submitted: 9/6/2022

Date amended (if applicable): [Click here to enter a date.](#)

Date accepted by Executive Board: [Click here to enter a date.](#)

COMMITTEE ASSIGNMENT: Council I Council II Council III Executive Board

REPORT SUBMITTED BY: Co-Chairs: Dr. Amani Babekir and Michelle Hill CP-FS

COMMITTEE CHARGE(S):

Issue # 2020-II-011

1. Develop an operational framework for food allergy prevention and control using existing research and other evidence-based materials (for example: CDC guidance in schools and guidance developed by retail food industry) in retail food establishments including:
 - a. A written template retail food establishments can use to reduce the risk of food allergy reactions and respond to any reactions that do occur. The template can incorporate findings, lessons, materials, etc. from items b-f.
 - b. Steps to take during a food allergy emergency and identify key components of food allergy emergency plans.
 - c. Food allergy training for food workers and identify educational content and training needs based on employees' assigned duties.
 - d. Findings, recommendations, and materials from the 2018 Allergen Committee to ensure retail food establishments have tools to notify customers when menu items contain major food allergens.
 - e. Food-handling practices, policies, and procedures to prevent food allergens from unintentionally contacting another food.
 - f. Equal considerations for alternate food sources, such as food pantries and food banks, to ensure equity and access.
2. Recommend changes to the Food Code that support retail food establishments to operationalize framework to prevent and control food allergic reactions.
3. Report back findings and recommendations to the next Biennial Meeting of the Conference for Food Protection.

COMMITTEE WORK PLAN AND TIMELINE:

- 1) Develop an operational framework draft for food allergy prevention and control in retail food establishments. Target date end of July 2022.
 - a) Complete the review of Federal Partners submitted comments; adjust framework language as necessary, via action of five sub-groups and/or the Allergen Committee. Target date mid-September 2022.
- 2) The committee members divided into five subgroups to develop the sections of the framework detailed in charge 1. Subgroup a (template), subgroup b (emergency plan), subgroup c (training), subgroup d (notification), subgroup e (practices), and subgroup f (equal consideration).
 - a) SUBGROUPS RECONVENED AUGUST 2022 for refinements to Framework language and layout. Meetings are weekly until all comments have been addressed/resolved.
- 3) Subgroups b, c, d, and e are to complete their drafts by 4/1/2022. Subgroups e and f are to finish their work by July. – GOAL MET
 - a) SUBGROUPS will bring updated sections to the Committee for approval. Target date end of September 2022.
- 4) An outline of issues was developed, and it will be discussed and finalized during the committee meetings. Target date mid-October.

COMMITTEE ACTIVITIES:

1. Dates of committee meetings or conference calls:

A) Allergen Committee: 3/31, 4/14, 4/28, 5/12, 6/9, 6/23, 7/7, 8/4, 8/18, 9/1

B) Sub-group meetings, week of: 3/20, 3/27, 4/3, 4/10, 4/17, 5/8, 5/15, 5/22, 5/29, 7/10, 8/14, 8/21, 8/28, 9/4

2. Overview of committee activities:

A) Updated Allergen Committee Roster

B) Met with Federal Partners to discuss suggestions and comments on draft framework.

C) Connect with Council II leadership to support the Allergen Committee as needed to achieve its charges.

D) Subgroups meetings

E) Alternative member was moved to a voting member status (Christine Sylvis), due to loss of two voting members (retirement/new job).

3. Charges COMPLETED and the rationale for each specific recommendation:

- a. All charges are work on going

b.

4. Status of charges still PENDING and activities yet to be completed:

- a. Develop a framework
 - The draft of the framework was completed, and the federal partners reviewed the draft and provided their comments
 - The subgroups are reactivated to address the federal comments in each section
 - Four subgroups completed their review, and two subgroups are in progress
 - The updated version of the framework to be compiled by the end of September
- b. Recommended issues and changes in the food code was outlined and to be discussed and finalized in September-October
- c. The final report to be prepared in October.

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:

- Board Action is NOT required and therefore the report can be placed on the consent calendar for Board review and acceptance.**
 Board Action is required for some provision(s) of this report and therefore a verbal report needs to be presented at the Board Meeting.

1. Moved alternate Christine Sylvis to voting position.

2.

ATTACHMENTS:

1. Content Documents:

- a. **Committee Member Roster:** See changes noted above under "requested action" No changes to previously approved roster
"Committee Members Template" (Excel) available at: www.foodprotect.org/work/ Committee roster to be submitted as a PDF attachment to this report.
- b. **Committee Generated Content Documents (OPTIONAL):** No draft content documents submitted at this time

2. **Supporting Attachments (OPTIONAL):** Not applicable

Item 2.1.1b

Committee Name: Allergen Committee									
Voting Members									
Last Name	First Name	Position on Committee	Constituency	Employer	City	State	Phone	Email	
Hill	Michelle	Co-Chair	Consumer	Allergen Free Cooking	Woodbury	MN	612-701-4004	michelle@allergenfreecook.com	
Babekir	Amani	Co-Chair	Industry - Support	Ecolab	Greensboro	NC	336-931-2139	amani.babekir@ecolab.com	
Sylvis	Christine	Member	Regulatory - Local	Southern Nevada Health District	Las Vegas	NV	(702) 759-0507		
Eisner	Crystal	Member	Regulatory - Local	Harris County Public Health	Houston	TX	713-248-0356	crystal.eisner@phs.hctx.net	
Garvin	Amanda	Member	Regulatory - State	Michigan Dept of Agriculture and Rural Development	Southaven	MI	(616)265-9985	garvina1@michigan.gov	
Greco	Darby	Member	Regulatory - State	NYS Dept Health	Albany	NY	(518) 209-3992	darby.greco@health.ny.gov	
von Bodungen	Steven	Member	Regulatory - State	FL BPRHR	Tallahassee	FL	850-661-5411	steven.vonbodungen@myfloridalicense.com	
Read	David	Member	Academia	IFPTI	North Saint Paul	MN	651-485-8905	davidread2861@gmail.com	
Oneal	James	Member	Industry - Food Service	Denny's	Spartanburg	SC	803-480-2079	joneal@dennys.com	
Vinson	Scott	Member	Industry - Food Service	National Retail Federation	Washington	DC	(202) 309-2204	vinsons@nrf.com	
Baldwin	James	Member	Industry - Retail Food	The Golub Corporation - Price Chopper/Market32	Schenectady	NY	518-379-1516	jimbaldwin@pricechopper.com	
Thoma	Libby	Member	Industry - Retail Food	H-E-B	San Antonio	TX	210-425-3390	thoma.libby@heb.com	
Wagner	Ben	Member	Industry - Retail Food	Target	Minneapolis	MN	612-280-1452	ben.wagner@target.com	
Potts	Amber	Member	Industry - Support	National Environmental Health Association	Denver	CO	2143845981	apotts@neha.org	
Non-Voting Members									
Last Name	First Name	Position on Committee	Constituency	Employer	City	State	Phone	Email	
Dutilly	Devin	FDA Consultant	Regulatory - Federal	FDA			301-348-1980	Devin.Dutilly@fda.hhs.gov	
Abel	Greg	FDA Alternate	Regulatory - Federal	FDA			612-758-7199	greg.abel@fda.hhs.gov	
Green	Jennifer	USDA Consultant	Regulatory - Federal	USDA-FSIS				Jennifer.green@usda.gov	
Moritz	Erin	CDC Consultant	Regulatory - Federal	CDC			404-498-2756	nrj8@cdc.gov	
Seymour	Jenna	CDC Alternate	Regulatory - Federal	CDC			770-488-5188	zta4@cdc.gov	
Brady	Janice	Alternate	Industry - Food Service	Denny's	Spartanburg	SC	803-837-1337	jbrady@dennys.com	
Lapore	Nicole	Alternate	Industry - Retail Food	Albertsons	Devon	PA	973-886-7783	nicole.lepore@albertsons.com	
Algeo	Susan	Alternate	Industry - Support	WinWam	Mt. Laurel	NJ	610-322-7665	susanalgeo@winwam.com	
Meinhardt	Christina	Alternate	Industry - Food Service	Aramark	Philadelphia	PA	267-939-4894	meinhardt-christina@aramark.com	
*Larsen	Tom	Alternate (recommended)	Industry - Support	Accounts Coordinator of State Food Safety	Orem	UT		tlarsen@statefoodsafety.com	
Noller	Aubrey	Alternate	Industry - Retail Food	Food Lion	Salisbury	NC	864-640-2760	aubrey.noller@retailbusinessservices.com	
*This Alternate member is being added to the roster at the direction of the Conference Chair. Will require Executive Board approval before being moved into a voting position									
Note: Minimum council committee size is 11 (as noted above); 1-Chair; 1-Vice Chair; 1-State; 1-Local; 2-Industry; 1-Academia; 1-Consumer; 3-Any constituency with emphasis on expertise; Maximum council committee size is 23 voting members: 1-Chair; 1-Vice Chair; 4-State; 4-Local; 8-Industry; 1-Academia; 1-Consumer; 3-Any constituency with emphasis on expertise; 36-Non-voting alternates. Membership on standing committees is defined by the Executive Board. On all CFP committees, the committee chair, co-chair(s), and vice chair(s) all count towards constituency balance.									