

# Conference for Food Protection – Committee Periodic Status Report

*Template approved by the Executive Board May 2014*

**Committee Periodic Status Reports are considered DRAFT until reviewed and acknowledged by the Executive Board**

Council Chairs are required to submit committee reports to the Executive Director at least 30 days prior to each Executive Board meeting (held in Spring and Fall of each year); please submit reports far enough in advance of this deadline to permit review by the Council Chair. Committee Periodic Status Reports are intended to update the Executive Board on the status of the committee and the progress toward fulfilling the charges approved by the Assembly of Delegates or assigned by the Executive Board.

**COMMITTEE NAME: Food Recovery**

**COUNCIL or EXECUTIVE BOARD ASSIGNMENT:** *This Committee is charged with reviewing and revising the Comprehensive Guidelines for Food Recovery Programs document found on the CFP web site and reporting the recommendations for revision to the 2016 Biennial Meeting of the CFP.*

**DATE OF REPORT:** *July 24, 2014*

**SUBMITTED BY:** *Co-Chairs, Lorinda Lhotka and Susie McKinley*

**COMMITTEE MEMBER ROSTER:**

*We are in the process of contacting potential members. We do not have any firm commitments at this time.*

**COMMITTEE CHARGE(s):**

*This Committee is charged with reviewing and revising the Comprehensive Guidelines for Food Recovery Programs document found on the CFP web site and reporting the recommendations for revision to the 2016 Biennial Meeting of the CFP.*

**COMMITTEE'S REQUESTED ACTION FOR EXECUTIVE BOARD (If Applicable):**

*Appoint committee members to Food Recovery Committee*

**PROGRESS REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:**

**1. Progress on Overall Committee Activities**

*We are in the process of contacting potential members. We sent an email out on 7/24/14 to all CFP members who expressed an interest level of 1<sup>st</sup> or 2<sup>nd</sup> choice. On 7/24/14, we had received confirmation from at least 15 members who confirmed their interest in participating on this committee. We have included their names in the Committee Roster. We are planning to hold an introductory conference call on August 12, 2014 at 1:00 pm EST. During this call we will conduct a short orientation, discuss expectations, participation and assignments.*

**2. Progress Addressing each Assigned Committee Charge**

*See above.*