

**Conference for Food Protection
Executive Board Meeting Committee Report**

COMMITTEE NAME: ANSI/CFP Certification Committee (ACAC)

COUNCIL (I, II, or III): Standing Committee - Executive Board

DATE OF REPORT: March 9, 2015

SUBMITTED BY: Lee M. Cornman and Joyce Jensen, ACAC Members

COMMITTEE CHARGE(S):

The ACAC charge is to provide ongoing support and serve as liaison between the Conference for Food Protection, the CFP Food Protection Manager Certification Committee and ANSI.

COMMITTEE'S REQUESTED ACTION FOR BOARD (If Applicable):

No requested action at this time.

PROGRESS REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:

The ANSI-CFP Accreditation Committee (ACAC) met on November 18, 2014 at ANSI DC office. The committee reviewed the annual surveillance for National Restaurant Association, National Registry for Food Safety Professionals, Prometric and 360training based on the assessment report by ANSI assessors, ACAC voted to approve continued accreditation for NRA, NRFSP and 360 training. The surveillance approval for Prometric has been delayed due to difficulty in scheduling onsite visit to test centers.

New ACAC guidelines have been issued related to online or remote proctoring which refers to test administrators/proctors monitoring an exam over the internet through a webcam. ACAC maintains its position that irrespective of the test delivery method (whether in-person or online), a certification body has to demonstrate compliance to the security requirements detailed in the accreditation standard. ACAC does not accept unproctored internet based assessments nor does it recognize or approve any company/vendor that offers remote/online proctoring. In order for ACAC to consider remote/online proctoring for accreditation, a certification body must demonstrate compliance to the security and test administration requirements under the Conference for Food Protection, Standards for Accreditation of Food Protection Manager Certification Programs and ANSI accreditation requirements.

The third and final evaluation report of the Security Evaluation Work Group is currently underway. The report includes data from the 2013-14 reporting year (July 1, 2013, to June 30, 2014), trend analysis over the past five years and summative findings and recommendations for future actions. The report is being prepared by Dr. Don Ford, ANSI assessor.

Mr. Roger Hancock has been approved as the new CFP representative on ACAC.