

Conference for Food Protection Executive Board Meeting Committee Report

This report must be submitted to your Council Chair for review so that it can be approved and submitted to the Executive Board via the Executive Director 30 days before each Executive Board Meeting (held in Spring and Fall of each year). The report must be accompanied by an updated committee roster on the Excel spreadsheet provided (Committee Members Template) located here: <http://www.foodprotect.org/work/>.

COMMITTEE NAME: Standardized Data Collection and Electronic Reporting of Inspections

COUNCIL (I, II, or III): II

DATE OF REPORT: July 8, 2013

SUBMITTED BY: Chair: Ann Marie McNamara and Co-Chair Sheri Morris

COMMITTEE CHARGE: (indicate Issue Number and text from Issue stating the Committee Charge)

Issue #: 2012 -- 11 -- 35

Charge: The Conference recommends that a committee be created to study how health department inspection data can be collected more uniformly through the use of standardized formats to enhance public health. Utilizing Food Code Annex 7, Form 3-A (Food Establishment Inspection Form) and Guide 3-B (Instructions for Marking the Food Establishment Inspection Report, Including Food Code References for Risk Factors/Interventions and Good Retail Practices) as the starting point, the committee is charged to consider:

- Uniform violation categories/types, by utilizing the FDA inspection form,
- Consistent scoring methodology, and
- The best means of electronically collecting, analyzing and sharing inspection data.

The committee will report on its findings, along with implementation recommendations at the 2014 CFP Biennial Meeting.

These activities should be undertaken with the intent of eventually creating a national database to warehouse inspection data from contributing states, local jurisdictions and other sources.

COMMITTEE'S REQUESTED ACTION FOR BOARD (If Applicable): None

PROGRESS REPORT:

The Committee continues to make progress toward its charge. The Committee has formed two Subcommittees to make better use of our membership's expertise towards accomplishing our goals. These subcommittees are: the IT Subcommittee led by Darryl Booth and Ann Marie McNamara and the Scoring Subcommittee led by Sheri Morris and Ann Marie McNamara. These Subcommittees have committed to conference calls roughly every two weeks between June and August.

The IT Subcommittee is developing a white paper to guide health departments on the development of computer databases that can be linked to a national database for health inspection results. The components of the white paper will take the following form:

- Comprehensive assessment of existing landscape
- Data dictionary
- Infrastructure
- Anticipated costs

Assignments to complete these sections have been made amongst this Subcommittee's members. The next conference call for this group is July 16, 2013.

The Scoring Subcommittee has determined that a numerical score is preferable to an alphabetical score which is preferable to a pass/fail score for health inspections results. This Subcommittee is now collecting and evaluating the grading systems of various health departments as a guide to determining how a numerical scoring system should best be developed and utilized. The next conference call for this group is July 11, 2013.