

## Conference for Food Protection Executive Board Meeting Committee Report

**COMMITTEE NAME:** Food Protection Manager Training, Testing, and Certification Committee

**COUNCIL (I, II, or III):** Council II

**DATE OF REPORT:** July 17, 2009

**SUBMITTED BY:** Joyce Jensen, REHS, CP-FS, Committee Chair

**COMMITTEE CHARGE(S):**

**2008 CFP Issue II-037**

The Conference recommends this standing committee be charged to continue working with the CFP Executive Board and the American National Standards Institute (ANSI)-CFP Accreditation Committee (ACAC) to maintain the standards in an up-to-date format.

**2008 CFP Issue II-039**

To evaluate Annex B Section B3, to consider incorporating the training recommendations suggested by the committee as shown below.

Annex B Section B3: Qualifications for Certification. In order to become a Certified Food Protection Manager an individual must pass a food safety certification examination from an accredited certifying program recognized by the CFP. To prepare for certification, it is recommended that the individual obtain training based on the content of the areas of knowledge prescribed in Paragraph 2-102.11 (C) of the FDA Food Code and content outlined based on job task analyses developed by accredited certification organizations.

**Bylaw Revision** – As submitted by Committee Chair Jensen in prior Committee Report.

**BOARD ACTION REQUESTED:**

**Committee Membership**

Committee Chair is asking for the approval of the following new members to the Committee:

Ken Walters, Prometric, to replace Ed Zepeda as the primary representative on the committee.

Ed Zepeda, change to an alternate for Prometric,

Kenneth Walters, Client Services Manager, Prometric

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There are no other changes to the Committee membership.

**PROGRESS REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:**

A FPMTTC Committee meeting is scheduled for August 26 and 27, 2009, directly following the CFP Executive Board meeting in Rosemont, Illinois, at the US Foodservice facilities.

The committee will be finalizing proposed changes to the committee bylaws include defining the "Training Provider" positions proposed to serve on the committee. The proposed bylaws will address what to do when a committee member's affiliation or representation changes, similar to the proposed CFP bylaws.

Dr. Roy Swift will present an ANSI report to the committee. He will lead discussion related to testing integrity, the required firewalls between trainers and test administrators, and update the committee on the accreditation renewal process.

The committee will be prepared to submit the following issues to the 2010 CFP.

- 1) Committee Report
- 2) Recommendation to Annex B Section B3, to incorporate training.
- 3) Revision to Standard 5.3 and addition of new section to be 5.4 and following number adjustments
- 4) Revision to Standard 5.8 and addition of new section to be 5.9 and following number adjustments
- 5) Revision to Standards to remove definition and all reference to the word "monitor"
- 6) Propose change to the Committee name.
- 7) Proposed change top the FPMTTC Committee Bylaws