

Conference for Food Protection Executive Board Meeting Committee Report

This report must be submitted to your Council Chair for review so that it can be approved and submitted to the Executive Board via the Executive Director 30 days before each Executive Board Meeting (held in April and August of each year). The report must be accompanied by an updated committee roster on the Excel spreadsheet provided.

COMMITTEE NAME: **_Food Contact Utensil & Barrier Usage Committee**

COUNCIL (I, II, or III): II

DATE OF REPORT: June 19, 2009

SUBMITTED BY: Stephen Posey

COMMITTEECHARGE(S):

Continue work of committee to:

- Develop content for the fifth category, Forks, Chopsticks, and Toothpicks
- Identify potential language for translation
- Evaluate the costs associated with translating document
- Provide additional pictures and/or illustrations representing utensil use
- A complete review and sign off by all committee members to gain full support of the document

PROGEEE REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:

CFP Food Contact Utensil & Barrier Usage Committee Conference Call June 19, 2009

Meeting called to order by committee chair, Stephen Posey, 10:01 AM (CST).

Sign In Sheet

Present: Stephen Posey (Chair), Andrew Harris, LeAnn Chuboff , Julie Albrecht, Sharon Ferguson – FDA representative (**New Member**)

Revised Member list attached

Absent:, Jim Wagner, Anthony Carotenuto

Scribe:

Stephen Posey

Greeting and Introductions

Chair opened the meeting and reviewed the meeting agenda

Updates were provided on each of the previous meeting assignments.

The committee is working very well together and the standards manual and the Power Point are progressing nicely. See attachments.

Assignments

The following assignments have been provided to the committee members to provide updates at the next conference call.

- Improve consistency in wording between sections
- Add additional pictures in the manual to describe standards
- Clean up and revise the draft of the Power Point presentation to match the standards
- Add Frequently Asked Questions to the standards

Next Conference Call

Scheduled for July 27, 2009 @ 2:00 PM CST.

The meeting was adjourned at 10:50 AM (CST).