

Conference for Food Protection 2006-2008 Executive Board Meeting Committee Update – Plan Review Committee Report

Date of Committee Report: August 2006

Submitted By: Karen Reid, Plan Review Committee Chair

Committee Charges:

2006-I-017

The Conference recommends that the Plan Review Committee, in cooperation with FDA, review and modify the Recommended Guidance For Mobile Food Establishments based on the comments made by Council I at 2006 CFP and other changes deemed necessary during the course of the review. This shall be submitted for acceptance at the 2006 August Executive Board meeting.

2006-I-019

The Conference recommends a 2006-2008 CFP Plan Review Committee be created so that the existing plan review guidance documents can be updated.

2006-I-021

The Conference recommends that a 2006-2008 CFP Plan Review Committee review discrepancies with plumbing connection and drain issues between the Food Code and the various plumbing associations' codes throughout the country.

2006-III-007

The Conference recommends assigning the following charge to the CFP Plan Review Committee; identify LM interventions in the Plan Review document related to facility design, equipment repairs, and construction precautions during remodels, within food establishments. All LM interventions identified, and any proposed changes to the FDA and CFP Food Establishment Plan Review Guide, should be submitted to the 2008 CFP.

Committee Members:

See attached roster.

Progress Report/Committee Activities:

The Plan Review Committee has been charged with several tasks to complete over the next two years.

The priority for the Committee was to get consensus on the 2006 Mobile Vending Guidance Document and present it to the CFP Board of Directors at their August meeting. We have gotten tremendous feedback from the new Plan Review Committee members and from the former members of the Committee. We have come to a consensus and are currently revising the MV guidance document as well as the application form and all of the attachments. Unfortunately, we had some last minute adjustments that needed to be made to the document and are unable to have it ready for the CFP's August Board Meeting. The 2006 Mobile Vending Guidance Document will be completed (except for formatting to be done by the FDA) by September 1, 2006.

In addition to the completion of the MV Guidance document, the Committee has been tasked with reviewing all of the existing guidance documents: Plan Review, Permanent Outdoor Cooking, and Temporary Food Guidance Documents. The revision of the original Plan Review Guidance Document was well on its way to revision and review by the committee. However, the lead FDA State Training Branch Team member has been reassigned and is no longer working on this project. However, before leaving, Lawrence Sproul sent out a draft revision of the Plan Review Guidance Document and received feedback and comments from several Committee members. We will continue to work with the FDA State Training Team to revise this document.

We have not yet started working on the other tasks that were assigned to the Plan Review Committee, except for initial contact with the former *Listeria monocytogenes* Chair Cas Tryba to identify the concerns that his committee had regarding review of the Food Code for control of LM.

We will be outlining the remaining Plan Review Committee assignments by the end of September, 2006, including: review of the Food Code plumbing issues that may be in conflict with other plumbing and building codes; review of all plan review guidance documents; inclusion of floor drain clarifications in the documents being revised; and Lm controls in the Food Code.

The new and existing Plan Review Committee Members are included in a separate attachment. We have had wonderful participation and response by all of the members of the Committee since the CFP. I am pleased to get such active communication by Committee members and we hope to keep up the momentum.