



CONFERENCE FOR FOOD PROTECTION, INC.

EXECUTIVE BOARD MEETING AGENDA

AUGUST 26/27, 2005

(Time Approximate: 8:30 a.m.)

Note: Friday, August 26, we will convene in Room B, 1st floor of the USDA-APHIS Building, 4700 River Road, Riverdale, MD. Saturday, August 27, we will convene in the FDA building, 5700 Paint Branch Parkway, College Park, MD.

Opening – Conference Chair Janice Buchanon, Presiding

- Call to Order
- Anti-trust Policy Reminder/Opening remarks
- Roll Call
- Acknowledgement of Guests
- FDA Welcome/Remarks – Dr. Robert Brackett
- Board Meeting Minutes, April 8/9, 2005 – (previously approved via E-ballot)

Executive Director Report

- Financial Report
- Conference Brochure
- Crumbine Award
- Board Travel Policy Revision
- Executive Assistant
- Food Store Representative on Executive Board
- Canadian Representative on Board
- FAQs
- Master Calendar
- Online Council Membership Application/Issue Submission – Evaluation
- Committee Conference Calls

Old Business

- CDC Representation on Executive Board – Buchanon
- Term Limits – Standing Committees – Buchanon
- Drinking Water Cooler Sanitation
- Review of Mandated Dates
- Certification of Food Safety Regulation Professionals – Power Point Survey

Council Reports – (Committee status reports/Council Member Notification)

- Council I Report – Yiannas
- Council II Report – Everly
- Council III Report – Kohl

Standing Committee Reports

- Constitution, Bylaws/Procedures – Eils
- Program – Linton/Eils
- Issue – Robbins/Ferko
- Food Manager Training, Testing and Certification – Hancock
- Resolutions – Nutt
- Audit (no report at this time)

Special Committee Reports

- Website Development/Redesign Committee – Charles Otto, Chair (Friday)
- Sponsorship Committee – Eils
- Strategic Planning Committee – McAndrew
- Nominating Committee
- ANSI/CFP Accreditation (ACAC) – Roy Swift (Saturday)

Federal Agency Reports

- FDA – Feldstein
- USDA – Carole Spencer

2006 Biennial Meeting

- Budget Review – Court Reporter/Sales Tax/Credit Card
- Fee Setting – Conference/Workshop
- Tentative Program – Review/Adjustments
- Hotel Registration – Regency Level Upgrades
- Conference/Workshop – Online Registration
- Job Assignments – Parliamentarians/Orientation Session
- Local Arrangements Committee
- Biennial Meeting Press Release
- Resource Material – Documents/Scripts

New Business

- Mexican Representation on Executive Board
- 2003 Food Code Supplement – Feldstein
- AFDO/CFP Memorandum of Understanding
- Legal Opinion – Legislative Advocacy for Non-profits – Eils

Adjournment

August 16, 2005