



CONFERENCE FOR FOOD PROTECTION, INC.

SPECIAL EXECUTIVE BOARD MEETING

July 19, 2022

11:00 a.m. to 5:00 p.m. Eastern time

This Executive Board Meeting will be conducted using the MS Teams Meeting

Becky Vought has sent an invitation to all Board members to participate in this meeting. Please contact Becky at bvought@conferenceforfoodprotection.onmicrosoft.com if you did not receive or can't find the invitation.

Notes:

- ***This is a special meeting of the Board. This agenda is abbreviated to include only those items that carry over from the April 2023 Board Meeting and need to be addressed immediately.***

1. Opening – Conference Chair David Lawrence, Presiding

- 1.1 Call to Order – Becky Vought
- 1.2 Anti-trust Policy – Todd Rossow
- 1.3 Roll Call / Acknowledgement of Board Members
 - 1.3.1 Acknowledgement of Guests
- 1.4 Agenda Review – Opportunity to add new items or move items forward
- 1.8 Executive Staff Report
 - 1.8.2 Executive Treasurer – Cliff Nutt Reports for Q2

1.9 Unfinished Business from April 2023 Board Meeting

- 4.5.1 FDA Update on Issue 2020-II-015 (Glenda Lewis)
 - 4.5.1a – Issue 2020-II-015
 - 4.5.1b – Recommendation in Issue 2020-II-015 accepted by Assembly of Delegates
 - 4.5.1c – Letter to FDA stating recommendations accepted by Assembly of Delegates at the 2020
 - 4.5.1d – Letter providing FDA's response to the regarding recommendations put forward by CFP
 - 4.5.1e - Summary of a Meeting with FDA and CFP to discuss CFP Issue 20220-II-015
- 3.3 Finance Committee Recommendation for Investment Strategy (Terry Levee)
- 4.1 Sponsorship/Donor Announcement from Sponsorship Committee (Eric Moore or James O'Donnell)
- 5.2 Setting Registration Fees for the 2023 Biennial Meeting (Keith Jackson)
 - 5.2a - Straw Poll of Membership Regarding attendance and priorities for live streaming
 - 5.2b - Registration fee for in person option
 - 5.2c - Registration fee for live streaming option
- 4.4 Compensation Committee Report - Executive Session (Jason Horn and Keith Jackson)

2. New Business

- 2.1 Reminder about the Council Application Process being open
- 2.2 Fall Executive Board Meeting – October 4-5, 2022
 - 2.1a - A block of rooms has been reserved at 171 Drury Inn & Suites in Grand Rapids, MI. The daily rate is \$114 per night and **the final date for making a reservation is Saturday, September 3, 2022.** The link to make a reservation is <https://www.druryhotels.com/bookandstay/newreservation/?groupno=10016352>

3. Adjournment