

Conference for Food Protection – Rules of Engagement

Move:	May You Interrupt?	Need Second?	Debatable?	Amendable?	Required Vote?	Reconsider It?	Exceptions (*)
To Adjourn	NO	YES	NO	NO	Majority Vote	NO	
To Amend	NO	YES	YES *	YES	Majority Vote	YES	*unless original motion is not debatable
To Appeal Chair's Decision	YES	YES	YES	NO	Majority Vote	YES	
To Avoid Consideration	YES	NO	NO	NO	2/3 Vote	YES *	*affirmative votes may not be reconsidered
To Introduce An Issue	NO	YES	YES	YES	Majority Vote	YES	
For a Point of Information	YES	NO	NO	NO	No Vote Required	NO	
For Point of Order	YES	NO	NO	NO	No Vote Required *	NO	*unless not covered by rules and sent to assembly
For Point of Privilege	YES	NO	NO	NO	No Vote Required	NO	
To Postpone	NO	YES	YES	YES	Majority Vote	YES	
The Previous Question [End Debate]	NO	YES	NO	NO	2/3 Vote	YES *	* until an actual vote has begun on the question
To Recess	NO	YES	NO *	YES	Majority Vote	NO	*If there is no question pending it may be debated
To Reconsider Action	NO	YES	YES *	NO	Majority Vote	NO	*unless original motion is not debatable
To Refer To Committee	NO	YES	YES	YES	Majority Vote	YES *	*unless the committee has already accepted the issue
To Suspend The Rules	NO	YES	NO	NO	2/3 Vote	NO	
To Table An Issue	NO	YES	NO	NO	Majority Vote	YES *	*affirmative votes may not be reconsidered
To Take From The Table	NO	YES	NO	NO	Majority Vote	NO	
To Vote By Division [Hand Vote / Standing]	YES	NO	NO	NO	No Vote Required	NO	

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- Councils:**
- Council I** – Laws and Regulations
 - Council II** – Education, Certification, and Administration
 - Council III** – Science and Technology

Each council may vote to either refer an issue to another council or deliberate and take one of the following actions:

- ❖ **ACCEPT AS WRITTEN**
 - The issue goes to the Assembly of State Delegates as it was submitted.
- ❖ **ACCEPT AS AMENDED**
 - The issue goes to the Assembly of State Delegates as amended with recommended action from the council.
- ❖ **NO ACTION**
 - The issue goes to the Assembly of State Delegates with a recommendation for “NO ACTION” from the council.

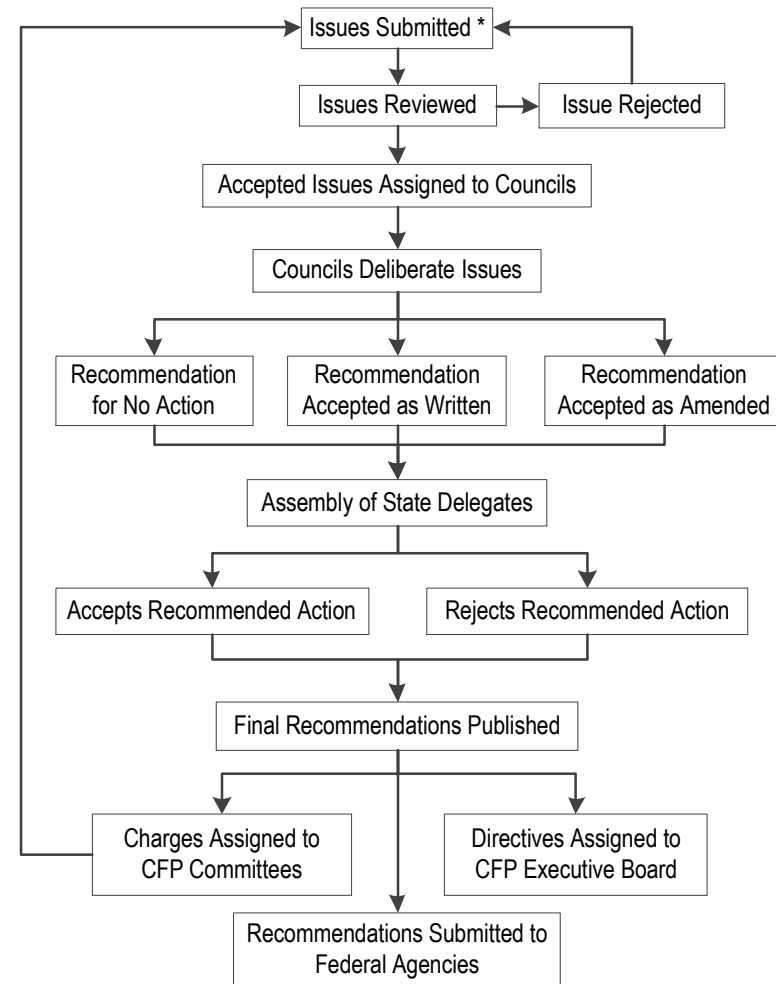
Assembly of State Delegates:

The Assembly consists of designated Delegates from food regulatory agencies representing 50 states, 6 territories, and the District of Columbia. Each state has one vote, which may be divided equally in states with multiple food regulatory programs, while the 6 territories and the District of Columbia each have ½ vote. The Assembly convenes on the last day of the Conference biennial meeting and is conducted by the Conference Chair. Each Council Chair will present a report from that council to the assembly. Any Delegate may request that a specific issue be extracted from the report for further discussion. Issues relating to procedures for the Conference or the constitution and by-laws are automatically extracted for discussion. Each council report is voted on for acceptance without the issues which have been extracted. Extracted issues are then considered and voted on individually.

A quorum (2/3 of the designated Delegates in attendance) must be present to adopt an Issue. A 2/3 vote is required to change procedures from previous CFP meetings or change the constitution and by-laws. Only designated Delegates may vote or address the assembly. The Chair may, at the request of a Delegate, recognize a non-voting participant to speak to a particular issue.

Rev. March 2016

Conference Flow



* Issues may be submitted by anyone who has an interest in or concern about retail food safety