

Committee Progress Reports are considered DRAFT until accepted by the Executive Board

The Conference Chair, Executive Director, Council Chair, or Issue Chair may return committee reports, Issues, or attached documents requesting edits to improve clarity or understanding, or to include missing information.

Committee-submitted documents may impact the image, credibility and integrity of the Conference as an organization. With the exception of material that is copyrighted and/or has registration marks, committee generated documents submitted to the Executive Board and via the Issue process (including Issues, reports, and content documents) become the property of the Conference.

COMMITTEE NAME: Nominating

DATE OF REPORT: *Initial fall progress report* *Spring progress report* *Second fall progress report*

Date submitted: 3/29/2022

Date amended (if applicable): [Click here to enter a date.](#)

Date accepted by Executive Board: [Click here to enter a date.](#)

COMMITTEE ASSIGNMENT: *Council I* *Council II* *Council III* *Executive Board*

REPORT SUBMITTED BY: David Lawrence, Committee Chair

COMMITTEE CHARGE(S):

Constitutional Charge(s):

- The Nominating Committee shall report to the Executive Board. The Nominating Committee shall provide to the Board a list of viable candidates for Conference Chair and Vice Conference Chair prior to each Biennial Meeting.

COMMITTEE WORK PLAN AND TIMELINE:

Date	Task	Responsible Party	Status
October 2021 – June 2022	Hold at least two virtual meetings to determine potential nominees for Conference Chair and Conference Vice-Chair.	Full Committee	Pending
July 2022	Finalize nominees, including nominees verifying interest in serving and employer support.	Full Committee	Pending
Fall 2022 Executive Board Meeting	Formally present nominees to the Executive Board and request Board approval to appointment as Conference Chair and Conference Vice-Chair for the 2023-2025 biennium.	David Lawrence	Pending

COMMITTEE ACTIVITIES:

- Dates of committee meetings or conference calls:**
Dates of virtual meetings needed to complete charges are to be determined.
- Overview of committee activities:**
- Charges COMPLETED and the rationale for each specific recommendation:**
None
- Status of charges still PENDING and activities yet to be completed:**
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COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:

- Board Action is NOT required and therefore the report can be placed on the consent calendar for Board review and acceptance.**
 Board Action is required for some provision(s) of this report and therefore a verbal report needs to be presented at the Board Meeting.

ATTACHMENTS:

- Content Documents:**
 - Committee Member Roster:** See changes noted above under “requested action” No changes to previously approved roster
“Committee Members Template” (Excel) available at: www.foodprotect.org/work/ Committee roster to be submitted as a PDF attachment to this report.
 - Committee Generated Content Documents (OPTIONAL):** No draft content documents submitted at this time
- Supporting Attachments (OPTIONAL):** Not applicable