

Conference for Food Protection – Committee Periodic Report

Template approved: 04/20/2016

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COMMITTEE NAME: **Nominating Committee**

DATE OF REPORT: Initial fall progress report Spring progress report Second fall progress report

Date submitted: 7/28/2017

Date amended (if applicable): [Click here to enter a date.](#)

Date accepted by Executive Board: [Click here to enter a date.](#)

COMMITTEE ASSIGNMENT: Council I Council II Council III Executive Board

REPORT SUBMITTED BY: John M. Luker, Chair

COMMITTEE CHARGE(S): Identify the best available candidates for Conference Chair, Vice Chair, and Standing Committee Chairs and make recommendations to the Executive Board at the appropriate time for approval.

Issue # _____

- 1.
- 2.

Issue # _____

- 1.
- 2.

COMMITTEE WORK PLAN AND TIMELINE: Meet to identify and confirm nominations for the Executive Boards approval for the 2018-2020 Conference Chair and Vice Chair.

COMMITTEE ACTIVITIES:

1. **Dates of committee meetings or conference calls:** June 7, 2017 by phone
2. **Overview of committee activities:** The Nominating Committee met to discuss possible individuals to take over as Conference Chair and Vice Chair for the 2018 – 2020 biennial period. Two current board members were identified and their interest in taking on the positions was confirmed with both of them.
3. **Charges COMPLETED and the rationale for each specific recommendation:**
 - a. David Lawrence has been nominated for 2018 – 2020 biennial Conference Chair (availability confirmed)
 - b. Brenda Bacon has been nominated for the 2018 – 2020 biennial Conference Vice-Chair (availability confirmed)
4. **Status of charges still PENDING and activities yet to be completed:**
 - a.

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD: No requested action at this time

- 1.
- 2.

ATTACHMENTS:

1. **Content Documents:**

- a. **Committee Member Roster:** See changes noted above under “requested action” No changes to previously approved roster
“Committee Members Template” (Excel) available at: www.foodprotect.org/work/ Committee roster to be submitted as a PDF attachment to this report.
- b. **Committee Generated Content Documents (OPTIONAL):** No draft content documents submitted at this time

2. **Supporting Attachments (OPTIONAL):** Not applicable