

## Conference for Food Protection – Committee Periodic Report

Template approved: 04/20/2016

**Committee Reports are considered DRAFT until accepted by the Executive Board**

The Conference Chair, Executive Director, Council Chair, or Issue Chair may return committee reports, Issues, or attached documents requesting edits to improve clarity or understanding, or to include missing information.

Committee-submitted documents may impact the image, credibility and integrity of the Conference as an organization. With the exception of material that is copyrighted and/or has registration marks, committee generated documents submitted to the Executive Board and via the Issue process (including Issues, reports, and content documents) become the property of the Conference.

COMMITTEE NAME: **Nominating Committee**

DATE OF REPORT:  Initial fall progress report  Spring progress report  Second fall progress report

Date submitted: 3/27/2017

Date amended (if applicable): 34T

Date accepted by Executive Board: 34T

COMMITTEE ASSIGNMENT:  Council I  Council II  Council III  Executive Board

REPORT SUBMITTED BY: John M. Luker, Chair

COMMITTEE CHARGE(S): Identify the best available candidates for Conference Chair, Vice Chair, and Standing Committee Chairs and make recommendations to the Executive Board at the appropriate time for approval.

Issue # \_\_\_\_\_

- 1.
- 2.

Issue # \_\_\_\_\_

- 1.
- 2.

COMMITTEE WORK PLAN AND TIMELINE:

COMMITTEE ACTIVITIES:

1. *Dates of committee meetings or conference calls:*
2. *Overview of committee activities:* The Nominating Committee has not formally met, to date.
3. *Charges COMPLETED and the rationale for each specific recommendation:*
  - a.
  - b.
4. *Status of charges still PENDING and activities yet to be completed:*
  - a.

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:  No requested action at this time

- 1.
- 2.

ATTACHMENTS:

1. *Content Documents:*
  - a. *Committee Member Roster:*  See changes noted above under "requested action"  No changes to previously approved roster  
"Committee Members Template" (Excel) available at: [www.foodprotect.org/work/](http://www.foodprotect.org/work/) Committee roster to be submitted as a PDF attachment to this report.
  - b. *Committee Generated Content Documents (OPTIONAL):*  No draft content documents submitted at this time
2. *Supporting Attachments (OPTIONAL):*  Not applicable