

Conference for Food Protection – Committee Periodic Status Report

Template approved by the Executive Board May 2014

Committee Periodic Status Reports are considered **DRAFT** until reviewed and acknowledged by the Executive Board

COMMITTEE NAME: *Listeria Retail Guidelines Committee*

COUNCIL or EXECUTIVE BOARD ASSIGNMENT: *Council III*

DATE OF REPORT: *June 26, 2015*

SUBMITTED BY: *Don Schaffner and Tom Ford, Co-Chairs*

COMMITTEE MEMBER ROSTER:

- see attached roster for updated member listing and Executive Board approval
- committee membership has not changed; see previously submitted and approved roster dated:

COMMITTEE CHARGE(s):

Issue 2014 III-008

Re-creation of the Listeria Retail Guidelines Committee. The committee will be charged to revise the "2006 Voluntary Guidelines of Sanitation Practices Standard Operating Procedures and Good Retail Practices to Minimize Contamination and Growth of *Listeria monocytogenes* Within Food Establishments" to include:

- 1) sanitation guidance for equipment and food establishment environments,
- 2) good retail practices on how to prevent contamination and growth of Lm in retail establishments,
- 3) updated outdated links to other documents, and
- 4) information from and references to documents published by credible organizations on the topic of Lm prevention and control in food establishments.

The Conference also recommends that the committee report its recommendations back to the 2016 Biennial Meeting with Issues to address:

- 1) the above charges, and
- 2) recommendations that a letter be sent to FDA requesting that Annex 2 (References, Part 3-Supporting Documents) be amended by adding a reference to the revised voluntary guidelines.

COMMITTEE'S REQUESTED ACTION FOR EXECUTIVE BOARD (If Applicable):

1. Approve updated member listing

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PROGRESS REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:

1. *Progress on Overall Committee Activities*

Conference call, October 1, 2014
Conference call, November 3, 2014
Conference call, December 1, 2014
Conference call, January 12, 2015
Conference call, February 17, 2015
Conference call, March 12, 2015
Conference call, March 30, 2015
Conference call, April 27, 2015
Conference call, May 26, 2015
Conference call, June 30, 2015 (Scheduled)

2. *Progress Addressing each Assigned Committee Charge*

The committee started with the adoption of the partially amended guidelines that were produced by the 2012 – 2014 committee. The committee continues to make good progress moving line-by-line and page-by-page through the document. Where needed subcommittees have been identified to draft contentious or complex subsections that require substantial revisions. The full committee then considers input from those subcommittees on the next conference call. The committee is currently on page 7 of 19 in the document, and completion of the charge to revise the document is expected on time.

Committee members continue to work to identify information from and references to documents published by credible organizations on the topic of Lm prevention and control in food establishments. Fifty-five documents have been identified currently.