CFP Program Standards Subcommittee #4 – Meeting Minutes for December 6, 2018

Attendees
In Attendance
Jean Edsall, Adam Kramer James Mack, Robert Sudler, Richard Willis

Not Able to Attend
Rance Baker, Sandra Eskin, Katey Kennedy, Andre Pierce, Mark Speltz

Subcommittee Charge
The following charges are assigned to the committee:

Issue # 2018 II-020 PSC 8 – Approval & Posting of Updated Foodborne Illness Training Crosswalk

a. Maintaining the "Crosswalk - Requirements for Foodborne Illness Training Programs" document as a resource for content baseline for foodborne illness training;

b. Evaluating the following references for inclusion in the Crosswalk document:
   a. CDC EHS e-Learning on Environmental Assessment of Foodborne Illness Outbreaks
      https://www.cdc.gov/nceh/ehs/elearn/ea_fio/
   b. FDA Food Related Emergency Exercise Bundle (FREE-B)
      https://www.fda.gov/Food/FoodDefense/ToolsEducationalMaterials/ucm295902.htm[CA(1]
   c. c) IS-305: Environmental Health Training in Emergency Response (EHTER) Awareness Level
      https://training.fema.gov/is/
   d. NEHA Certified Foodborne Outbreak Investigator Credential (CFOI)
      http://neha.org/professional-development/credentials/certified-foodborne-outbreakinvestigator-cfoi-credential
   e. Integrated Food Safety Center of Excellence (CoE) Webinar Series
https://www.coefoodsafetytools.org/AllCoEProducts.aspx; and

c. Reporting back any findings and recommendations to each biennial meeting of the Conference for Food Protection.

**Action Item: Resources**

Follow-up on Subcommittee Charge #1: Discussion ensued regarding the use of the crosswalk to Standard #5. In addition, updating of previous resources such as CIFOR will occur in 2019. EATS 102 will be evaluated as a resource. EATS 101 is already a resource, so no need to review EATS 101.

**Action Item #1 ➔ Subcommittee Members** continue to identify resources and report by the next meeting. Emphasis on industry – private sector courses

**Action Item: Maintaining the Crosswalk**

The second charge of the subcommittee is to maintain the Crosswalk document.

Four of the eight resources identified below will be reviewed for accuracy in the charge to maintain the Crosswalk document.

**Action Item #2 ➔** By the next subcommittee meeting, January 23, 2019 3:00 to 4:00 pm Central Standard Time, pending resources need to be reviewed against the Crosswalk document, verifying the reference citations are still accurate. James Mack will follow-up with subcommittee members.

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<th>#</th>
<th>Column</th>
<th>Assigned To*</th>
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<tbody>
<tr>
<td>a</td>
<td>CDC EHS e-Learning EATS 102</td>
<td>Adam Kramer</td>
<td>Review for Jan 2019 meeting</td>
</tr>
<tr>
<td>b</td>
<td>FDA Food Related Emergency Exercise Bundle (FREE-B)</td>
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c  IS-305: Environmental Health Training in Emergency Response (EHTER) Awareness Level  Adam Kramer  Review for Jan 2019 meeting

d  NEHA Certified Foodborne Outbreak Investigator Credential (CFOI)  James Mack  Review for Jan 2019 meeting

e  Integrated Food Safety Center of Excellence (CoE) Webinar Series  Richard Willis  Review for Jan 2019 meeting

f  Research Industry Related Resources  Jean Edsall  Review for Jan 2019 meeting

**Action Item #3** → compiling the information from the resource tools into a single resource document indicating the maintenance of the Crosswalk document. Time: January meeting; Responsible member James Mack

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**Future Meetings**

January 23, 2019  3:00 to 4:00 pm  **Central Standard Time**

Remember to leverage the [FoodSHIELD](#) site to upload information identified for our charges.

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**Questions**

If you have any questions, please contact James Mack at 608-224-4691 or via email at james.mack@wisconsin.gov. Thank you.