

Hello Group,

Here are the minutes from the call (1/23/2019):

**The group discussed gaps and alignment between Standard 2 and Standard 4, using our workgroup's Standard 4 QA Elements and Training Courses table:**

Mark – Reviewed the CFP training plan to double check for elements which are not line items in the training log. Proposed updating the CFP training manual with our findings. We need the CFP manual to mirror those elements.

Christine – She asked four new staff members go through the elements to identify which areas were not part of the required training. Considers most jurisdictions to have an internal review of the basics of inspection.

Mark – Trying to address individualistic policies in a national curriculum will be difficult. Ultimately, how do we address individual procedural trainings?

Dave – Some of this looks like a best practices list. Much of these elements will be addressed during standardization.

Christine – FDA considers standardization to be a qualitative assessment of an inspector's training and not a training program itself.

**Do the districts approach new inspector training with standardization in view?**

Melissa – Yes. We make sure they will be able to pass standardization.

**Element 3 - How do the districts train staff to understand why risk type is assigned, how to recognize changes in the operation which affect risk type assignment, or identification of an incorrectly permitted facility?**

Mark – In alignment with Standard 3, Iowa uses customized training to address basics of inspection.

Melissa – Districts have custom training to support methods of risk-based inspection course.

DeBrena - Digital health department lists the facilities and their corresponding risk types.

Mark – We will need to proceed with caution on proposing that instructor led FD courses be included in the Standard 2 requirement. Some of the courses are not offered very frequently and some may be discontinued.

Dave – Recommends we refrain from listing names of courses or listing “equivalent courses”. He recommends we focus on the competency areas. He recalls changes to the standard 2 curriculum were discouraged during the last two conferences.

Mark – Maybe all we need to propose for standard 4 is that we create an addendum which lists optional courses.

Dave - Changes to the curriculum may not be worthwhile right now, given that the curriculum framework project is still underway.

**What if an inspector felt those trainings were not adequate? What other resources are used to support?**

Some of the digital health department systems call out repeat violations to the inspector. This element requires long term coaching and communication training as a support. Additional support is provided in having the inspector demonstrate competencies.

**Group assignment** – We reviewed the table of twenty quality elements with trainings identified in the right column. The regulatory members of the group were asked to provide the table to recently hired staff and obtain feedback for discussion on or before our next discussion of charge #3. Review the standard 2 curriculum.

**Resources – IFPTI page and Google FDA ORAU and Pathlore will provide access to the current curriculum.**

**Christine – David, how does the retail food framework fit into the food industry framework?**

David – It is still being built with the intention of making the introductory courses an adequate starting point for any individual working in food protection.

Christine will set up a WebEx and allow David to present the information during our discussion of charge #2.

Call Participants (9)

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