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**COMMITTEE NAME:** Committee for the Evaluation of Intended Use Hazards during Retail Meat Grinding

**DATE OF REPORT:**  Initial fall progress report  Spring progress report  Second fall progress report

Date submitted: 3/8/2022

Date amended (if applicable): [Click here to enter a date.](#)

Date accepted by Executive Board: [Click here to enter a date.](#)

**COMMITTEE ASSIGNMENT:**  Council I  Council II  Council III  Executive Board

**REPORT SUBMITTED BY:** Hilary Thesmar, Chair and Ellen Shumaker, Co-Chair

**COMMITTEE CHARGE(S):**

**Issue # 2020 III-015**

The Conference recommends that a Committee for the Evaluation of Intended Use Hazards during Retail Meat Grinding be created. This committee should include members from all constituencies in the CFP, including USDA personnel as a consultant.

1. Evaluate prior developed 'CFP Beef Grinding Log Template Guidance Document' to consider inclusion of information for the prevention of common hazards known to be associated with grinding processes:
  - A.) "Intended Use" policy, purpose, and control measures including supply chain communication.
  - B.) Examples of common control measures, such as supplier guarantees or certificates of analysis and ongoing verification;
  - C.) Reference to FSIS guideline for minimizing STEC in Raw Beef Processing Operations (<https://www.fsis.usda.gov/guidelines/2021-0007>)
2. Consider developing educational materials (e.g., handout(s) to support grinding log assessment by regulatory authorities, industry personnel, and the public. Examples may include:
  - A.) Educational fact sheets detailing hazards represented by the non-intact handling of beef intended for whole intact use;
  - B.) Plain language explanations of "Intended Use" policy purpose.
3. Evaluating potential changes to the Food Code to address the hazards associated with establishments grinding of beef that is manufactured as "Intended for Intact Use".
4. Determining appropriate mechanisms for sharing the committee's work, and
5. Reporting progress back to the next Biennial Meeting in 2023 and the committee's findings and recommendations may be presented at the subsequent Biennial Meeting if necessary.

**COMMITTEE WORK PLAN AND TIMELINE:**

1. Committee started working on the guidance document revisions. We have spent the meetings to date working on edits with the exception of one meeting when guest speakers joined.
2. Once the document is complete, we plan to break into groups to address charges 2 and 3.
3. When charges 2 and 3 are complete, we will finish up with charges 4 and 5.
4. The committee has had excellent participation from members and we expect to complete all charges in the defined timeframe.

**COMMITTEE ACTIVITIES:**

1. **Dates of committee meetings or conference calls:**

11/2/2021, 11/16/2021, 11/30/2021, 12/14/2021, 1/11/2022, 1/25/2022, 2/8/2022, 2/22/2022, 3/8/2022

2. **Overview of committee activities:**

Committee has been meeting every other week and has made significant progress on charge 1 – revising the existing guidance document. Guest speakers joined on February 22, 2022 from JBS and the Beef Industry Food Safety Council (BIFSCo) to discuss intended use from the supplier point of view.

3. **Charges COMPLETED and the rationale for each specific recommendation:**

- a. none
- b.

4. **Status of charges still PENDING and activities yet to be completed:**

- a. All

**COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:**

- Board Action is NOT required and therefore the report can be placed on the consent calendar for Board review and acceptance.**
- Board Action is required for some provision(s) of this report and therefore a verbal report needs to be presented at the Board Meeting.**

- 1. One member, Michael Otzelberger, changed positions from a local regulatory agency to a state regulatory agency. Change is up to date in the roster.
- 2.

**ATTACHMENTS:**

1. **Content Documents:**

- a. **Committee Member Roster:**  See changes noted above under "requested action"  No changes to previously approved roster  
"Committee Members Template" (Excel) available at: [www.foodprotect.org/work/](http://www.foodprotect.org/work/) Committee roster to be submitted as a PDF attachment to this report.
- b. **Committee Generated Content Documents (OPTIONAL):**  No draft content documents submitted at this time

2. **Supporting Attachments (OPTIONAL):**  Not applicable