

Conference for Food Protection – Committee Periodic Report

Template approved: 04/20/2016

Committee Reports are considered DRAFT until accepted by the Executive Board

The Conference Chair, Executive Director, Council Chair, or Issue Chair may return committee reports, Issues, or attached documents requesting edits to improve clarity or understanding, or to include missing information.

Committee-submitted documents may impact the image, credibility and integrity of the Conference as an organization. With the exception of material that is copyrighted and/or has registration marks, committee generated documents submitted to the Executive Board and via the Issue process (including Issues, reports, and content documents) become the property of the Conference.

COMMITTEE NAME: **Food Protection Manager Certification Committee (FPMCC)**

DATE OF REPORT: **Initial fall progress report** **Spring progress report** **Second fall progress report**

Date submitted: 7/15/2016

Date amended (if applicable): [Click here to enter a date.](#)

Date accepted by Executive Board: [Click here to enter a date.](#)

COMMITTEE ASSIGNMENT: **Council I** **Council II** **Council III** **Executive Board**

REPORT SUBMITTED BY: **Jeff Hawley, Chair**

COMMITTEE CHARGE(S):

Issue # 2016 II-023

1. Continue work with the CFP Executive Board and the American National Standards Institute (ANSI)-CFP Accreditation Committee (ACAC) to maintain the Standards for Accreditation of Food Protection Manager Certification Programs in an up-to-date format; including, but not limited to, recommending language for items that could be made less prescriptive without a negative effect on security.
2. Determine the process and requirements for potential acceptance of the International Organization for Standardization/ International Electrotechnical Commission (ISO/IEC) 17024-2012 for food protection manager certification as an additional option to and without impact on the existing CFP Standards for Accreditation of Food Protection Manger Certification Programs, with the input of standards development expertise from American National Standards Institute (ANSI).
3. Report back its findings and recommendations to the Executive Board and the 2018 Biennial Meeting of the Conference for Food Protection.

Issue # _____

- 1.
- 2.

COMMITTEE WORK PLAN AND TIMELINE:

FPMCC work will be conducted through face-to-face meetings in fall 2016, spring 2017, and possibly fall 2017; and through conference calls throughout the biennium. Standing sub-committees include Bylaws, Logistics and Standards. Other sub-committees will be formed as necessary.

COMMITTEE ACTIVITIES: **Dates of committee meetings or conference calls:**

1. **Overview of committee activities:** Duties of the FPMCC are as follows:

The Food Protection Manager Certification Committee shall report to the Board. The Food Protection Manager Certification Committee shall work with the accreditation organization for food protection manager certification programs to:

Subsection 1. Establish and refine policies and standards to which certifiers must conform in order for them to be accredited;

Subsection 2. Provide Conference input into the development of accreditation standards for certifying organizations specific to food protection manager certification programs;

Subsection 3. Develop strategies for enhancing equivalence among food protection manager certificates issued by certifiers; and

Subsection 4. Promote universal acceptance of certificates issued by accredited certifiers.

2. **Charges COMPLETED and the rationale for each specific recommendation:**

- a.
- b.

3. **Status of charges still PENDING and activities yet to be completed:**

- a.

Conference for Food Protection – Committee Periodic Report

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD: *No requested action at this time*

1. *Approval of FPMCC committee membership.*

ATTACHMENTS:

1. **Content Documents:**

a. **Committee Member Roster:** *See changes noted above under "requested action"* *No changes to previously approved roster*
"Committee Members Template" (Excel) available at: www.foodprotect.org/work/ Committee roster to be submitted as a PDF attachment to this report.

b. **Committee Generated Content Documents (OPTIONAL):** *No draft content documents submitted at this time*

3. **Supporting Attachments (OPTIONAL):** *Not applicable*
-