

Conference for Food Protection – Committee Periodic Report

Template approved: 04/20/2016

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COMMITTEE NAME: Finance Committee

DATE OF REPORT: Initial fall progress report Spring progress report Second fall progress report

Date submitted: 8/5/2016

Date amended (if applicable): [Click here to enter a date.](#)

Date accepted by Executive Board: [Click here to enter a date.](#)

COMMITTEE ASSIGNMENT: Council I Council II Council III Executive Board

REPORT SUBMITTED BY: Terry Levee

COMMITTEE CHARGE(S): Please see attachment titled- Finance Committee Duties and Responsibilities

Issue # _____

- 1.
- 2.

Issue # _____

- 1.
- 2.

COMMITTEE WORK PLAN AND TIMELINE:

PLEASE SEE ATTACHMENT TITLED- MINUTES FROM THE CFP FINANCE COMMITTEE CALL ON JULY 26, 2016

COMMITTEE ACTIVITIES: Dates of committee meetings or conference calls:

1. **Overview of committee activities:**

PLEASE SEE ATTACHMENT TITLED- MINUTES FROM THE CFP FINANCE COMMITTEE CALL ON JULY 26, 2016

2. **Charges COMPLETED and the rationale for each specific recommendation:**

- a.
- b.

3. **Status of charges still PENDING and activities yet to be completed:**

- a.

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD: No requested action at this time

- 1.

ATTACHMENTS:

1. **Content Documents:**

a. **Committee Member Roster:** See changes noted above under "requested action" No changes to previously approved roster
"Committee Members Template" (Excel) available at: www.foodprotect.org/work/ Committee roster to be submitted as a PDF attachment to this report.

b. **Committee Generated Content Documents (OPTIONAL):** No draft content documents submitted at this time

3. **Supporting Attachments (OPTIONAL):** Not applicable

Please see attachment titled- Finance Committee Duties and Responsibilities