***Committee Reports are considered DRAFT until accepted by the Executive Board***

**COMMITTEE NAME:** Finance Committee

**DATE OF REPORT:** ☒ *Initial fall progress report*     ☐ *Spring progress report*     ☐ *Second fall progress report*
 **Date submitted: 8/5/2016**                    **Date amended (if applicable):** *Click here to enter a date.*     **Date accepted by Executive Board:** *Click here to enter a date.*

**COMMITTEE ASSIGNMENT:**  ☐ *Council I*     ☐ *Council II*     ☐ *Council III*     ☒ *Executive Board*

**REPORT SUBMITTED BY:** Terry Levee

**COMMITTEE CHARGE(S):** Please see attachment titled- Finance Committee Duties and Responsibilities

   ***Issue # _____***
   1.
   2.

   ***Issue # _____***
   1.
   2.

**COMMITTEE WORK PLAN AND TIMELINE:**

PLEASE SEE ATTACHMENT TITLED- MINUTES FROM THE CFP FINANCE COMMITTEE CALL ON JULY 26, 2016

**COMMITTEE ACTIVITIES: Dates of committee meetings or conference calls:**

   1. *Overview of committee activities:*

PLEASE SEE ATTACHMENT TITLED- MINUTES FROM THE CFP FINANCE COMMITTEE CALL ON JULY 26, 2016

   2. *Charges COMPLETED and the rationale for each specific recommendation:*
        a.
        b.
   3. *Status of charges still PENDING and activities yet to be completed:*
        a.

**COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:**  ☒ *No requested action at this time*

   1.

**ATTACHMENTS:**

   1. *Content Documents:*

        a. *Committee Member Roster:*  ☐ *See changes noted above under "requested action"*     ☒ *No changes to previously approved roster*
        *"Committee Members Template" (Excel) available at: www.foodprotect.org/work/*          *Committee roster to be submitted as a PDF attachment to this report.*

        b. *Committee Generated Content Documents (OPTIONAL):* ☐ *No draft content documents submitted at this time*

   3. *Supporting Attachments (OPTIONAL):* ☐ *Not applicable*

   Please see attachment titled- Finance Committee Duties and Responsibilities