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COMMITTEE NAME: Employee Food Safety Training

DATE OF REPORT: Initial fall progress report Spring progress report Second fall progress report

Date submitted: 3/30/2022

Date amended (if applicable): [Click here to enter a date.](#)

Date accepted by Executive Board: [Click here to enter a date.](#)

COMMITTEE ASSIGNMENT: Council I Council II Council III Executive Board

REPORT SUBMITTED BY: Tara Paster Cammarata

COMMITTEE CHARGE(S):

Issue # 2018-II-001

1. Review the CFP "Employee Food Safety Training Guidance Document" for possible updates (assigned via Issue 2018-II-001); and
2. Report recommendations at the 2023 Biennial Meeting.

COMMITTEE WORK PLAN AND TIMELINE:

1. Historical perspective review and acknowledgement of the 2016 - 2018 Employee Food Safety Training Committee Final Report
2. Thank the past committee members for the completed work and recognize their commitment to CFP
3. Welcome and organize the new committee members to complete the assigned charge using collaboration and transparency
4. Divide and review the CFP "Employee Food Safety Training Guidance Document" for possible updates

COMMITTEE ACTIVITIES:

1. Dates of committee meetings or conference calls:

- a. Friday, November 5, 2021
Ki Straughn, Dr. Ben Chapman from NC State, and Tara Paster Cammarata reviewed the historical perspective of the 2016 - 2018 Employee Food Safety Training Committee Final Report
- b. Friday, December 10, 2021 – Committee Virtual Meeting
Recognized and thanked past committee members; Welcome; Orientation to Committee; Legal review; Expectations; Champions volunteered to lead the different sections of the Guidance Document and the committee accepted the plan calendar for success
- c. Friday, January 14, 2022 – Committee Virtual Meeting: **Section 1**
- d. Friday, February 11, 2022 – Committee Virtual Meeting: **Section 2**
- e. Friday, March 11, 2022 – Committee Virtual Meeting: **Sections 2 & 3**

2. Overview of committee activities:

- a. Section 1: Foundations of Food Safety review and updates were completed under the leadership of Champion **Janet Buffer**.
- b. Section 2: Employee Health review and updates were completed under the leadership of two Champions **Ashley Eisenbeiser** and **Clay Hosh**. This section took two meetings to complete.
- c. Section 3: Personal Hygiene and Handwashing review and updates were completed under the leadership of Champion **Rachel Scanlan**.

3. Charges COMPLETED and the rationale for each specific recommendation:

The Employee Food Safety Training Committee Members are working diligently on both charges according to our committee's calendar of events. The committee members are an all-star cast of **passionate subject matter experts** with "excellence" as the standard. The enthusiasm and engagement are **best-in-class** with collaboration and consensus as our driving force to complete the committee work.

4. Status of charges still PENDING and activities yet to be completed:

The Employee Food Safety Training Committee is absolutely an amazing group of professionals, and we are 100% on track to complete both charges on time.

- a. **Section 4** is scheduled for review Friday, April 8, 2022.
- b. **Section 5** is scheduled for review Friday, May 13, 2022.
- c. **Section 6** is scheduled for review Friday, June 10, 2022.
- d. **Section 7** is scheduled for review Friday, July 8, 2022.

5. Requested Action by board:

Accept revisions to committee roster listed below;

Matthew Walker was replaced by Alexis Barajas – Voting member/Regulatory-State

Bryan Chapman was replaced by Emilee Follett – Voting member/Industry-Support

Madison Harmann, CDC Consultant Alternate, will be soon replaced – TBD

Cris Hernandez, Alternate, declined this committee due to other CFP committee commitments

Our committee would like to thank Jo DeFrancesco and Courtney Halbrook for their support and assistance.

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:

Board Action is NOT required and therefore the report can be placed on the consent calendar for Board review and acceptance.

X Board Action is required for some provision(s) of this report and therefore a verbal report needs to be presented at the Board Meeting.

ATTACHMENTS:

1. *Supporting Attachments (OPTIONAL): Updated Committee Roster*