



MEMORANDUM

**TO: EXECUTIVE BOARD
CONFERENCE FOR FOOD PROTECTION**

FROM: Aggie Hale

DATE: August 9-10, 2016

**SUBJECT: APRIL BOARD MEETING
EXECUTIVE ASSISTANT'S REPORT**

The CFP currently has 571 members. New members have been signing up for membership throughout the last few months who were not in attendance at the 2016 biennial meeting.

Routine duties: updating membership, and other records. Working with the CFP's third party programs such as 1EightyDesign, Vertical Response, Eventbrite, Pragmatic calling cards, researching ways to upload items to the website, receiving checks, answering questions, soliciting information when needed from members and providing general information to public when asked. Create errors, correct errors!!

The CFP Website is divided into distinct sections. The uploaded files listed below can be found on the website by searching the different sections of the website.

General information and history of the CFP

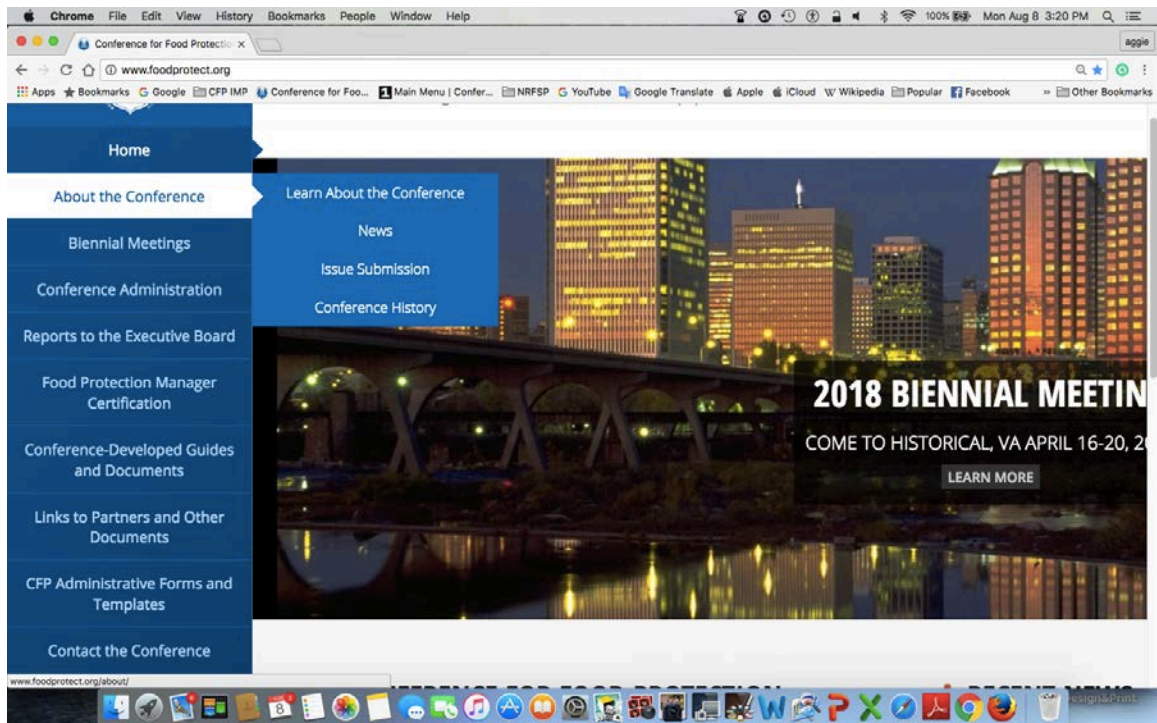
The Governing Documents

The Administrative forms (including membership applications, update information, templates used by the committees and councils etc.) and functions of the CFP

The Executive Board Reports and Roster

The Councils/Committee Reports

The Standing/ad hoc Committees Reports
Federal Agency Reports
The Issues submitted to the CFP for consideration and deliberation at the Biennial Meeting
Presentations given at the Workshop during the Biennial Meeting
Presentations created by the CFP staff to assist members' understanding of the CFP functions
Calendar Timelines
Registrations and venue information for the Biennial Meeting Results of the Biennial Meeting maintained historically
General Food Safety Information and Job postings when provided by members



Below you may see duplicates, however these are posted and reposted when updated.

The following information has been posted on the CFP Website (www.foodprotect.org) leading up to and after the 2016 Biennial Meeting

Commercialism Policy
Comprehensive Resource for Food Recovery 2016 Version.docx
Comprehensive Resource for Food Recovery 2016 Version.pdf
Council C'ee Reports
Plan Review for Food Establishments Guide - 2016 final.docx
Plan Review for Food Establishments Guide - 2016 final.pdf
Presentation for AFDO.pdf

Assembly of State Delegates Meeting Transcript 2016.pdf
CFP Procedures 2016.pdf
Constitution and Bylaws 2016.pdf
Crosswalk - Requirements For Foodborne Illness Training Programs.docx
2016 CFP Biennial Meeting Update for USDA-FSIS.pdf
The 2016 CFP Biennial Meeting in Boise.pdf
2014-16 FPMCC Comprehensive Meeting Minutes.pdf
2014-16 FPMCC Meeting Minutes FINAL.pdf
Extracted Pages from 2014-16 FPMCC Meeting Minutes FINAL.pdf
October 2016 FPMCC Meeting.pdf
Uniform Inspection Program Audit Pilot Project Report.pdf
2015 4th Qtr Financial Report.pdf
2015 4th Qtr Financial Report.xlsx
2015 4th Qtr Financial Report Financial Report.pdf
2015 4th Qtr Financial Report Revenues and exp.pdf
Standard 8 Staffing Level (FTE to Inspection Ratio) Assessment Workbook ...
The FSMA Federal
2016 Issue PresubmissionTemplate FINAL.docx
2016 Issue Review Checklist - Independent (non-committee) Issues FINAL.pdf
2016 Issue Review Process & Checklist-Committee Issues FINAL.pdf
Food Incident Response Crosswalk
Phases of Food Incident Response Crosswalk
2016 Registration by Check .pdf
2016 1st Qtr Financial Report.pdf
2016 1st Qtr Financial Report.xlsx
Crosswalk-Requirements for Foodborne Illness training Programs Based on
Standard 5.docx
Crosswalk-Requirements for Foodborne Illness training Programs Based on
Standard 5.pdf
2016 CFP Recommendations - FDA Cover Letter and attachments.pdf
2016 Recommendations to USDA.pdf
CFP 2016 recommendations to CDC.pdf
January 2016 CFP Lm document v3.docx
January 2016 CFP Lm document v3.pdf
Crosswalk - Requirements For Foodborne Illness Training Programs.docx
Program Standards Presentation - Tuesday Session - modified.pptx
2014-16 FPMCC Comprehensive Meeting Minutes.pdf
CFP_2016_Standards_Adopted.doc
CFP_2016_Standards_Adopted.pdf
5.24.16 2016 Crumbine Award Winner Released.pdf
Guidance Document for Unattended Food Establishments 2016.docx
Guidance Document for Unattended Food Establishments 2016.pdf
Final Resolutions 2016.pdf
Issue 2016 II-021 Attachment (Food Code Adoption Best Practices).pdf
Crosswalk - Requirements for Foodborne Illness raining Programs based on
Standard 5.pdf

II_017 APPROVED AA.docx
CFP+Program+4-14+PROOF.compressed.pdf
CFP+Booklet+3-16+PROOF+--Printer+Proof+v2.compressed.pdf
Linda Harris - Old Faces New Places handout.compressed.pdf
2016 CFP Biennial Meeting Update for USDA-FSIS.pdf
Harris Old Faces New Places handout.pdf
Wilking Fundamentalintro_to_biofilms_2016_v3.pdf
Funding Notice from FDA.pdf
CFP 2016- alchemy The Mind of the Food Worker.pdf
Linda Harris - Old Faces New Places handout.pptx
Linda Harris - Old Faces New Places handout.pdf
Ruth Timme_WGSpanal_2016
Ruth Timme_WGSpanal_2016.pptx
CFP_2016_Biofilm Haley Oliver.pptx
S PurdumAvian Flu ? Management Factors for the Food.pptx
Henroid_FoodSafety_Issues_in_Healthcare_Foodservice_CFP_20160416.pptx -
Sirsat Boise .pptx - Google Drive_files
CFP 2016 - Looking Beyond the Classic Foodborne Pathogens.pdf
Merged Issues for Council I for printing v2.pdf
Merged Issues for Council III for printing v2.pdf
2016 CFP Biennial Meeting Update for CDC.pdf
2016 CFP Biennial Meeting Update for FDA.pdf
Alchemy CFP Workshop 4 16 2016.pdf
CFP_2016_Biofilm Haley Oliver.pdf
CFP_2016_produce1.pdf
FSIS WGS for CFP edited for posting 4-17-16.pdf
Program Standards Presentation - Tuesday Session - modified.pdf
Issue 2016 I-016 CORRECTED.pdf
Issue 2016 I-029 CORRECTED.pdf
Issue 2016 II-029 LATE BREAKING.pdf
Issue 2016 III-005 CORRECTED.pdf
Issue 2016 III-014 CORRECTED.pdf
Issue 2016 III-018 CORRECTED.pdf
Meeting Program Agenda - 2016.pdf
Meeting Program Agenda - 2016.docx
Saturday Workshop Agenda.pdf
2016 Registration Booklet v4.pdf
2016 Registration Booklet v4
Blast Email Message to CFP Members about the Issues final version.docx
2016 Registration Booklet v3.pdf
2016 Registration Booklet v3
Saturday Workshop Agenda.docx
Sponsor list 2016
2016 Registration Booklet v2.pdf
2016 Registration Booklet v2
Sponsorship Application.pdf

2016 Registration by Check .pdf
2016 Council Member Rosters v2.pdf
W O R K S H O P A G E N D A.pdf
Hotel and Convention Information.pdf
Food Recovery Committee Final Report.pdf
Ice Maker Cleaning and Sanitizing Final Committee.pdf
Oyster Advisory Committee Final Report.pdf
Plan Review Committee Final Report.pdf
Unattended Food Establishments Final Report.pdf

Demonstration of Knowledge Committee Final Report - part 2.pdf
Demonstration of Knowledge Committee Final Report - part 1.pdf
Employee Food Safety Training Committee Final Report - part 2.pdf
Employee Food Safety Training Committee Final Report - part 1.pdf
Interdisciplinary+Foodborne+Illness+Training+Committee+Final+Report.compressed version.pdf
Employee+Food+Safety+Training+Committee+Final+Report.compressed version.pdf
Demonstration+of+Knowledge+Committee+Final+Report.compressed version.pdf
Certified+Food+Safety+Regulatory+Professionals+Committee+Final+Report.compressed version.pdf
Certified Food Safety Regulatory Professionals Committee Final Report.pdf
Demonstration of Knowledge Committee Final Report.pdf
Employee Food Safety Training Committee Final Report.pdf
Interdisciplinary Foodborne Illness Training Committee Final Report.pdf

Listeria Retail Guidelines Committee Final Report - part 2.pdf
Listeria Retail Guidelines Committee Final Report - part 1.pdf
Listeria Guidelines Committee III_001__all.pdf
Listeria+Retail+Guidelines+Committee+Final+Report.compressed versiondm.pdf
Listeria+Retail+Guidelines+Committee+Final+Report.compressed version.pdf
Listeria Retail Guidelines Committee Final Report.pdf
Hand Hygiene Committee Final Report.pdf