

Council Committee Progress Reports are considered DRAFT until accepted by the Executive Board

The Conference Chair, Executive Director, Council Chair, or Issue Chair may return committee reports, Issues, or attached documents requesting edits to improve clarity or understanding, or to include missing information.

Committee-submitted documents may impact the image, credibility and integrity of the Conference as an organization. With the exception of material that is copyrighted and/or has registration marks, committee generated documents submitted to the Executive Board and via the Issue process (including Issues, reports, and content documents) become the property of the Conference.

COMMITTEE NAME: Digital Food Safety Systems Committee

DATE OF REPORT: Initial fall progress report Spring progress report Second fall progress report

Date submitted: [Click here to enter a date.](#) **Date amended (if applicable):** [Click here to enter a date.](#) **Date accepted by Executive Board:** [Click here to enter a date.](#)

COMMITTEE ASSIGNMENT: Council I Council II Council III Executive Board

REPORT SUBMITTED BY: Eric Moore and Ben Chapman

COMMITTEE CHARGE(S):

Issue # _____

1. Identifying best practices, existing guidance documents, and research that relate to the use of digital food safety management systems including digital temperature monitoring equipment.
2. Developing a guidance document for food establishments and regulatory authorities that establishes General Best Practice Guidelines for Digital Food Safety Management Systems (DFSMS) including Digital Temperature Monitoring Equipment (DTME).
3. Determining appropriate methods of sharing the committee's work, including but not limited to a recommendation that a letter be sent to FDA requesting that the Food Code, Annex 4 (Management of Food Safety Practices - Achieving Active Managerial Control of Foodborne Illness Risk Factors), Annex 2 (References, Part 3-Supporting Documents) be amended by adding references to the new guidance document as well as any existing guidance documents that the committee recommends, and the posting of information on the CFP website.
4. Reporting the committee's findings and recommendations to the next Biennial Meeting of the Conference for Food Protection.

COMMITTEE WORK PLAN AND TIMELINE:

- Monthly full committee meeting (Started in Nov. 22)
- Collect existing guidance documents and research
- Create basic best practice guidance document from document research findings for use as a working outline
- Create two working subcommittees to edit working outline
 - Sub-Committee meetings started 06/01/2022
 - Meetings scheduled to occur by-weekly
- Committee review and approval of best practice guidance document
- Create sharing plan
- Report findings and recommendations

COMMITTEE ACTIVITIES:

1. Dates of committee meetings or conference calls:

- 11/16/2021, 02/28/2022, 03/18/2022, 4/29/2022, 05/23/2022, 09/02/2022,

2. Overview of committee activities:

- **Committee determined that monthly full committee calls (when feasible) were appropriate.**
- **Created file and document sharing process for committee members access and use for research documents and working group documents.**
- **Committee identified several existing documents (research, industry articles, regulatory guidance) during the research discovery.**
- **Committee determined the need to develop alignment around terminology of what DFSMS and DTME is and is not. This was accomplished by creating definitions that the committee came to consensus on.**
- **Committee agreed that a good starting point for a Best Practice Guidance document would be to use an existing regulatory guidance document as a starting point (FDA-Guide to Inspections of Computerized Systems in the Food Processing Industry)**
- **Committee determined the need to establish two working subcommittees to revise/edit the existing guidance document with the goal of developing an appropriate retail focused best practice guidance document.**
- **Two subcommittees were created; one to focus on DFSMS, and the other to focus on DTME**
- **Subcommittees determined that bi-weekly meetings (when possible) would be needed to complete necessary edits/revisions. Subcommittees also agreed to providing progress reports on monthly full committee calls.**

- *Chairs of this committee have been in communication with the CFP liaisons for the Retail Food Regulatory Association Collaborative on future steps (such as FDA grant funded industry research) and deliverables of this committees work. These efforts focus on a grant objective to encourage the application of digital tools and incentives that prompt desired behaviors (e.g., handwashing) in collaboration with retail food and foodservice industry trade organizations.*
3. **Charges COMPLETED and the rationale for each specific recommendation:**
 - a. *Identifying best practices, existing guidance documents, and research that relate to the use of digital food safety management systems including digital temperature monitoring equipment. **COMPLETED***
 4. **Status of charges still PENDING and activities yet to be completed:**
 - a. *Developing a guidance document for food establishments and regulatory authorities that establishes General Best Practice Guidelines for Digital Food Safety Management Systems including digital temperature monitoring equipment.*
 - b. *Determining appropriate methods of sharing the committee's work, including but not limited to a recommendation that a letter be sent to FDA requesting that the Food Code, Annex 4 (Management of Food Safety Practices - Achieving Active Managerial Control of Foodborne Illness Risk Factors), Annex 2 (References, Part 3-Supporting Documents) be amended by adding references to the new guidance document as well as any existing guidance documents that the committee recommends, and the posting of information on the CFP website.*
 - c. *Reporting the committee's findings and recommendations to the next Biennial Meeting of the Conference for Food Protection.*

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:

- Board Action is NOT required and therefore the report can be placed on the consent calendar for Board review and acceptance.*
- Board Action is required for some provision(s) of this report and therefore a verbal report needs to be presented at the Board Meeting.*
1. *Committee received a request for removal from the roster of a local regulatory voting member. An attempt was made to find a replacement but none were available and the committee continued its work with its remaining voting members.*

2.

ATTACHMENTS:

1. Content Documents:

- a. **Committee Member Roster:** *See changes noted above under "requested action"* *No changes to previously approved roster*
"Committee Members Template" (Excel) available at: www.foodprotect.org/work/ Committee roster to be submitted as a PDF attachment to this report.
- b. **Committee Generated Content Documents (OPTIONAL):** *No draft content documents submitted at this time*

2. Supporting Attachments (OPTIONAL): *Not applicable*

Item 2.2.2b

Committee Name: Digital Food Safety								
Voting Members								
Last Name	First Name	Position on Committee	Constituency	Employer	City	State	Phone	Email
Moore	Eric	Co-Chair	Industry	Testo Solutions	West Chester	PA	215.806.4717	emore@testo.com
Chapman	Ben	Co-Chair	Academia	N.C. State	Raleigh	NC	919.809.3205	bjchapma@ncsu.edu
Brandt	Matthew	Member	Regulatory - State	Colorado Department of Public Health and Environment	Denver	CO	720.550.0322	matthew.brandt@state.co.us
Samples	Jarryd	Member	Regulatory - State	Idaho Department of Health and Welfare	Boise	ID	208.866.0934	jarryd_samples@dhw.idaho.gov
Splawn	Travis	Member	Regulatory - State	Oklahoma State Department of Health	Oklahoma City	OK	405.535.5813	traviss@health.ok.gov
Vauls	Patricia	Member	Regulatory - State	Maryland Department of Health	Baltimore	MD	443.609.3072	patricia.vauls@maryland.gov
Matulis	Katie	Member	Regulatory - State	WI DATCP	MILWAUKEE	WI	414.551.2510	katie.matulis@wisconsin.gov
Macias	Naomi	Member	Regulatory - Local	City of Houston	Houston	TX		
Nord	Jennifer	Member	Regulatory- Local	University of Michigan OSEH	Ann Arbor	MI	734.709.7582	harrisjl@umich.edu
Pascucilla	Michael	Member	Regulatory- Local	East Shore District Health Department	Guilford	CT	203.619.1286	mpascucilla@esdhd.org
Coffman	Vanessa	Member	Consumer	Stop Foodborne Illness	Chicago	IL	971.409.4968	vcoffman@STOPfoodborneillness.org
Abney	David	Member	Industry	Pizza Hut	Plano	TX	405.210.1278	david.abney@yum.com
Abouchar	Julie	Member	Industry	Whole Foods Market	Peachtree	GA	678.255.1202	julie.abouchar@wholefoods.com
Douglas	Amanda	Member	Industry	Wawa	Wallingford	PA	267.575.7881	amanda.douglas@wawa.com
Estes	Jamie	Member	Industry	Albertsons Companies	Dallas	TX	510.362.3690	jaim.e.stes@albertsons.com
Graham	Julian	Member	Industry	Centerplate	Lutherville	MD	407.712.0481	julian.graham@me.com
Jenkins	Matthew	Member	Industry	McDonalds	Chicago	IL	312.405.4631	matt.jenkins@us.mcd.com
Roberson	Michael	Member	Industry	Publix	Lakeland	FL	863.688.1188	michael.roberston@publix.com
Yoo	Joey	Member	Industry	Compass Group	Charlotte	NC	401.327.0937	wjojin.yoo@compass-usa.com
Yang	Lily	Member	Industry	Acheson Group	Blacksburg	VA	808.646.1554	Lily.Yang@AchesonGroup.com
Owen	Gina	Member	Industry	Ecolab	Greendboro	NC	336.688.5461	gina.owen@ecolab.com
Ruiz Espejo	Jonathan	Member	Industry	Retail Business Services	Salisbury	NC	704.640.7015	jonathan.ruizespejo@retailbusinessservices.com
Last Name	First Name	Position on Committee	Constituency	Employer	City	State	Phone	Email
Sudler	Robert	FDA Consultant	Regulatory - Federal	FDA			240.402.1943	Robert.Sudler@fda.hhs.gov
Wittry	Beth	USDA Consultant	Regulatory - Federal	USDA			770.488.7333	Xks5@cdc.gov
Kramer	Adam	CDC Consultant	Regulatory - Federal	CDC			404.498.1228	ank5@cdc.gov
Bhatt	Chirag	Alternate	Industry - Support	HealthSpace USA	Houston	TX	281.684.6883	chirag.bhatt@hscloudsuite.com
Ciarimboli	Ellen	Alternate	Industry - Retail Food	Hy-Vee Inc	West Des Moines	IA	515.453.2789	eciarimboli@hy-vee.com
Davis	Brianna	Alternate	Industry - Food Service	Savory Restaurant Fund	Lehi	UT	801.642.3800	brianna@savorymanagement.com
Edsall	Jean	Alternate	Industry - Support	Matrix Sciences	Centreville	VA	330.432.4078	jean.edsall@kroger.com
Flusberg	Martin	Alternate	Industry - Support	Powerhouse Dynamics	Newton	MA	617.680.2471	martin@powerhousedynamics.com
Lindholm	Jeffery	Alternate	Industry - Support	iCertainty	Chevy Chase	MD	240.908.4111	jeff.lindholm@icertainty.com
Martin	Eric	Alternate	Industry - Food Service	Texas Roadhouse	Louisville	KY	502.515.7382	ericm@texasroadhouse.com
Melichar	Wayne	Alternate	Industry - Vending and Distribution	Feeding America	Elmhurst	IL	312.399.5281	WMELICHAR@FEEDINGAMERICA.ORG
Nardone	Angela	Alternate	Industry - Support	Share-ify	Longwood	FL	805.907.2233	nardone@share-ify.com
Pascoe	Roxanne	Alternate	Industry - Retail Food	Metropolitan Market	Seattle	WA	206.549.5613	rpascoe@metropolitan-market.com
Scott	Kevin	Alternate	Industry - Support	Ayro Inc	Stephens City	VA	540.974.2092	kevin.scott@ayro.com
Seaman	Charles	Alternate	Industry - Retail Food	Hy-Vee, Inc.	Racine	WI	262.488.3131	pokie102@gmail.com
Sperber	Michael	Alternate	Industry - Support	UL	Simi Valley	CA	818.388.9890	michael.sperber@ul.com
Wiser	Darrell	Alternate	Industry - Retail Food	Ecolab	Lehi	UT	479.426.5738	darrell.wiser@ecolab.com
Wynnw	Rebecca	Alternate	Industry - Food Service	Darden	Denver	CO	303.895.4042	rwynne@darden.com
Woodbury	Thomas	Alternate	Industry - Support	ComplianceMate	Holladay	UT	801.330.9511	thomas.g.woodbury@gmail.com

Note: Minimum council committee size is 11 (as noted above): 1-Chair; 1-Vice Chair; 1-State; 1-Local; 2-Industry; 1-Academia; 1-Consumer; 3-Any constituency with emphasis on expertise;
 Maximum council committee size is 23 voting members: 1-Chair; 1-Vice Chair; 4-State; 4-Local; 8-Industry; 1-Academia; 1-Consumer; 3-Any constituency with emphasis on expertise; 36 -Non-voting alternates.
 Membership on standing committees is defined by the Executive Board. On all CFP committees, the committee chair, co-chair(s), and vice chair(s) all count towards constituency balance.