

Conference for Food Protection – Committee Periodic Status Report

Template approved by the Executive Board May 2014

Committee Periodic Status Reports are considered DRAFT until reviewed and acknowledged by the Executive Board

Council Chairs are required to submit committee reports to the Executive Director at least 30 days prior to each Executive Board meeting (held in Spring and Fall of each year); please submit reports far enough in advance of this deadline to permit review by the Council Chair. Committee Periodic Status Reports are intended to update the Executive Board on the status of the committee and the progress toward fulfilling the charges approved by the Assembly of Delegates or assigned by the Executive Board.

COMMITTEE NAME: Demonstration of Knowledge Committee (DKC)

COUNCIL or EXECUTIVE BOARD ASSIGNMENT: Council II

DATE OF REPORT: August 13, 2014

SUBMITTED BY: April Bogard and Eric Moore, Co-chairs

COMMITTEE MEMBER ROSTER:

- see attached roster for updated member listing and Executive Board approval
- committee membership has not changed; see previously submitted and approved roster dated:

COMMITTEE CHARGE(s):

The charges are as follows: of the DKC (Issue 2014 II-016)

1. Review the current methods in Food Code Section 2-102.11 for demonstrating knowledge.
2. Identify the pro's and con's of the existing methods in Food Code Section 2-102.11(A) and 2-102.11(C) for the Person in Charge to demonstrate knowledge.
3. In lieu of Food Code Section 2-102.11(A) and 2-102.11(C), identify methods that could be used to demonstrate knowledge if/when the CFPM is not onsite.
4. Identify the pro's and con's of alternative methods to demonstrate knowledge if/when the CFPM is not onsite. Although not limited to the following areas, the committee should assess the pro's and con's of each alternative method in light of the following areas:
 - a. Differentiation between knowledge and application;
 - b. Emphasis on risk factors;
 - c. Ease of uniform assessment by regulators and industry;
 - d. Enabling the Person in Charge to demonstrate knowledge even when there is a language barrier.
 - e. What corrective action should be taken when there is not a demonstration of knowledge from the Certified Food Protection Manager or the Person in Charge.
5. Report back to the 2016 Biennial Meeting.

Conference for Food Protection – Committee Periodic Status Report

Template approved by the Executive Board May 2014

Committee Periodic Status Reports are considered DRAFT until reviewed and acknowledged by the Executive Board

COMMITTEE'S REQUESTED ACTION FOR EXECUTIVE BOARD (If Applicable):

1. Approval of committee membership.

PROGRESS REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:

1. Progress on Overall Committee Activities

Ms. Bogard and Mr. Moore have identified Conference for Food Protection (CFP) members who are willing to serve on the DKC. It was agreed that membership would consist of 23 CFP members plus one FDA representative.

2. Progress Addressing each Assigned Committee Charge

The first conference call for the DKC is anticipated to be scheduled in September 2014