Date of Report: March 28, 2017

Submitted By: Davene Sarrocco-Smith, Council Chair
Dr. Keith Jackson, Council Vice Chair

Committee Charges and Activities: See individual committee reports for details

Requested Executive Board (EB) Action:

1. Committee requested action items:
   a. MAIL ORDER committee
      Chair: Christine Applewhite (regulatory)
      Vice Chair: Christina Bongo-Box (industry)
      i. No requested action at this time

   b. PRODUCE WASH committee
      Chair: Dr. Anna Starobin (industry)
      Vice Chair: Dr. Karl Mathews (academia)
      i. Ask FDA for an update on the Food Code changes being considered based on 2016 produce related submissions. (page 2 of Produce Wash Committee's Periodic Report)
      ii. To allow sharing of the survey data collected to address Charge 2 prior to the 2018 Biennial Meeting, with the understanding that proper credit to CFP as a source of the information and a disclaimer that the results will not be vetted and finalized until April 2018, will be done.

   c. SPECIAL PROCESS CONTROLS committee
      Chair: Dr. Brian Nummer (academia)
      Vice Chair: Rebecca Krzyzanowski (regulatory)
      i. The Committee voted that it would like to add the following charges and it seeks approval from the CFP Board: (page 2 of Special Process Controls Committee’s Periodic Report)

         (a) Discuss how the Standardized Special Process Food Safety Plan could be codified with regard to §8-201.14 of the US FDA model Food Code including suggested issue(s) to be submitted. Report back to the CFP Board in August 2017.

         (b) Discuss how the proposed Standardized Special Process Food Safety Plan templates would be reviewed and approved through a formal CFP stakeholder process.

         (c) Report back to the CFP Board in August 2017.
2. Council leadership requested action items:
   a. MAIL ORDER committee; no problems, on task and on pace
      PRODUCE WASH committee; no problems, on task and on pace
      SPECIAL PROCESSES committee; lack of communication
   
   b. Council leadership requested action items:
      We request that the Board recognize the 3 committee reports and Council III Summary Report.