

**Conference for Food Protection
Executive Board Meeting
August 9-10, 2016**

Council II Report

DATE OF REPORT: July 8, 2016

SUBMITTED BY: David Lawrence, Chair
Sharon Wood, Vice-Chair

COMMITTEES ASSIGNED TO COUNCIL II:

1. Demonstration of Knowledge (DOK) Committee
2. Employee Food Safety Training (EFST) Committee

COMMITTEE CHARGES:

The **Demonstration of Knowledge (DOK) Committee** was re-created in Issue 2016 II-003 to continue work initiated during the 2014 – 2016 biennium from Issue 2014-II-016. Specific charges for the 2016 – 2018 biennium are to:

1. Identify and evaluate the pros and cons of *Alternative Methods to Demonstrating Knowledge*, a document created by the 2014-2016 DoK Committee (Attachment VI to the DoK Committee Report). Although not limited to the following areas, the committee will assess the pros and cons of each alternative method in light of the following areas:
 - a) Differentiation between knowledge and application
 - b) Emphasis on risk factors
 - c) Ease of uniform assessment by regulators and industry
 - d) Enabling the Person in Charge to demonstrate knowledge even when there is a language barrier
 - e) What corrective action should be taken when there is not a demonstration of knowledge from the Person in Charge
2. Recommend alternative methods of demonstrating knowledge as new or amended Food Code language.
3. Report back committee outcomes and recommendations to the 2018 CFP Biennial Meeting.

The **Employee Food Safety Training Committee** was re-created in Issue 2016 II-001 to continue work initiated during the 2014 – 2016 biennium from Issue 2014-II-011. Specific charges for the 2016 – 2018 biennium are to:

1. Identify what a food employee should know about food safety, prioritized by risk.

2. Develop a guidance document to include recommendations for appropriate operator, regulator, and/or third-party food safety training program(s); including the criteria for the program and learning objectives.
3. Report Committee findings and recommendations to the 2018 Conference for Food Protection Biennial Meeting.

REQUESTED ACTIONS BY BOARD:

1. Acknowledge Council II report;
2. Acknowledge Council II Committee Periodic Status Reports;
3. Approve Proposed Council II Committee Rosters and workplans; and
4. Consider what impact, if any, the recommendations in Issue 2016 II-025 (and the FDA's response to the recommendations) may have on the charges to the Demonstration of Knowledge Committee.