

**Conference for Food Protection
Council II Periodic Summary Report**

Date of Report: 09/13/2022

Submitted By: Courtney Halbrook, Council Chair
Wendy Bell, Council Vice Chair

Committee Charges and Activities: *See individual committee reports for details*

Allergen Committee

Co-Chairs: Dr. Amani Babekir, Industry
Michelle Hill, Consumer

Issue: 2020 II-011

1. Develop an operational framework for food allergy prevention and control using existing research and other evidence-based materials (for example: CDC guidance in schools and guidance developed by retail food industry) in retail food establishments including:

- A. A written template retail food establishments can use to reduce the risk of food allergy reactions and respond to any reactions that do occur. The template can incorporate findings, lessons, materials, etc. from items 2-6.
- B. Steps to take during a food allergy emergency and identify key components of food allergy emergency plans.
- C. Food allergy training for food workers and identify educational content and training needs based on employees' assigned duties.
- D. Findings, recommendations, and materials from the 2018 Allergen Committee to ensure retail food establishments have tools to notify customers when menu items contain major food allergens.
- E. Food-handling practices, policies, and procedures to prevent food allergens from unintentionally contacting another food.
- F. Equal considerations for alternate food sources, such as food pantries and food banks, to ensure equity and access.

2: Recommend changes to the Food Code that support retail food establishments to operationalize framework to prevent and control food allergic reactions.

3: Report back findings and recommendations to the next Biennial Meeting of the Conference for Food Protection.

Food Safety Management Systems Committee

Co-Chairs: Mandy Sedlak, Industry
Christine Sylvis, Regulatory

Issue: 2020 II-030

1. Identifying barriers to the universal *voluntary* development and implementation of documented FSMSs consistent with Annex 4 of the Food Code.
2. Identifying solutions for overcoming the identified barriers in #1 and provide recommendations for how to promote the solutions.
3. Conducting a pros/cons assessment of including a requirement for the development and implementation of documented FSMSs, consistent with Annex 4, in a future edition of the Food Code. In the assessment, the committee should consider providing feedback on: a) the hurdles/challenges involved in such a requirement; and b) recommendations on how a requirement might best be incorporated to proactively control foodborne illness risk factor occurrence while recognizing the diversity within the retail and food service industries. The committee should also consider a gap analysis of § 2-103.11 as a starting point.

4. Developing recommendations on next steps to promote universal development and implementation of documented FSMSs consistent with Annex 4.
5. The committee should report its findings and recommendations at the next Biennial Meeting of the Conference for Food Protection. While FDA's efforts will be ongoing during this time, the findings and recommendations will continue to be useful to the agency as it continues to implement its blueprint on retail modernization.

Local Regulatory Representation Committee

Co-Chairs: Pieter Sheehan, Regulatory
Joetta Defrancesco, Industry Support

Issue: 2021 II-010

1. Examining the current by-laws to include an historical perspective and exploring methods to provide representation of local regulators on the Assembly of State Delegates
2. Reporting back to the Executive Board before the next biennium to make a recommendation for consideration for issue submittal during the next biennium
3. Including representation from the Constitution and By-laws Committee to assist in the development of recommendations and amendments from the findings determined in charge

Digital Food Safety Systems Committee

Co-Chairs: Dr. Ben Chapman, Academia,
Eric Moore, Industry

Issue: 2020 II-021

1. Identifying best practices, existing guidance documents, and research that relate to the use of digital food safety management systems including digital temperature monitoring equipment.
2. Developing a guidance document for food establishments and regulatory authorities that establishes General Best Practice Guidelines for Digital Food Safety Management Systems including digital temperature monitoring equipment.
3. Determining appropriate methods of sharing the committee's work, including but not limited to a recommendation that a letter be sent to FDA requesting that the Food Code, Annex 4 (Management of Food Safety Practices - Achieving Active Managerial Control of Foodborne Illness Risk Factors), Annex 2 (References, Part 3-Supporting Documents) be amended by adding references to the new guidance document as well as any existing guidance documents that the committee recommends, and the posting of information on the CFP website.
4. Reporting the committee's findings and recommendations to the next Biennial Meeting of the Conference for Food Protection.

Employee Food Safety Training Committee

Co-Chairs: Tara Paster, Industry
Ki Straughn, Regulatory

Issue: 2018 II-001

The Conference further recommends forming a new Employee Food Safety Training Committee at the 2022 Biennial Meeting to review the Employee Food Safety Training Guidance Document for possible updates

Food Defense Committee

Co-Chairs: Jennifer Bonsky, Regulatory
Albert Espinoza, Industry

Issue: 2020 II-009

1. Identify current food defense references to be included in Appendix 2, Section 4.
2. Recommend whether an additional knowledge area under 2-102.11(C) relating to Food Defense in food establishments is appropriate.
3. Report the committee's findings and recommendations back to the Conference at the next Biennial Meeting.
4. The Committee would work closely with the FDA Food Defense and Emergency Coordination staff in CFSAN.

Requested Executive Board (EB) Action:

1. Committee requested action items:

2. Acknowledge Council II report
3. Acknowledge the six Council II Committee Periodic Status Reports (Fall 2022)
4. Approve Updated Council II Committee Rosters, changes noted in each Committee Report

Council leadership requested action items: None

This report is required to be submitted in advance of each Executive Board (EB) meeting. Council leadership is responsible for obtaining and reviewing their assigned committees' periodic reports in order to prepare this document.

The purpose of this report is to facilitate EB discussion by providing a summary of items requiring action – it is not intended to replace or duplicate information within individual committee reports.

Notes:

- *Red font indicates information to be completed and updated for each report submittal.*
- *Please keep action item information in multilevel outline format to facilitate discussion and for ease of reference in EB meeting minutes; please minimize use of bullets.*