

Conference for Food Protection
Council I Periodic Summary Report

Date of Report: August 2, 2017

Submitted By: Rick Barney, Council Chair
Todd Mers, Council Vice Chair

Committee Charges and Activities: *See individual committee reports for details*

Requested Executive Board (EB) Action:

1. Committee requested action items:

- a. CIP – Clean in Place Committee – Dale Grinstead (Industry Support), Sandra Craig (State regulatory) - Co-Chairs
 - i. The committee feels the Executive Board should look to provide tools for scheduling calls (like Doodle Poll), for sharing large files / data (Like Drop Box), and with a system to create and distribute surveys that would provide for better engagement by the CFP members.
 - ii. Tom Johnson left the committee however as the work is almost done there is no need to replace him at this time. (New Roster is submitted)
- b. Unattended Food establishment Committee – Jean Edsall (Industry), Jamie Higley (State Regulatory) – Co-Chairs
 - i. No action requested at this time

2. Council leadership requested action items:

- a. None at this time

This report is required to be submitted in advance of each Executive Board (EB) meeting. Council leadership is responsible for obtaining and reviewing their assigned committees' periodic reports in order to prepare this document.

The purpose of this report is to facilitate EB discussion by providing a summary of items requiring action – it is not intended to replace or duplicate information within individual committee reports.

Notes:

- *Red font indicates information to be completed and updated for each report submittal.*
- *Please keep action item information in multilevel outline format to facilitate discussion and for ease of reference in EB meeting minutes; please minimize use of bullets.*