

Conference for Food Protection – Committee Periodic Status Report

Template approved by the Executive Board May 2014

Committee Periodic Status Reports are considered **DRAFT** until reviewed and acknowledged by the Executive Board

COMMITTEE NAME: Certified Food Safety Regulatory Professionals (CFSRP) Committee

COUNCIL or EXECUTIVE BOARD ASSIGNMENT: Council II

DATE OF REPORT: July 1, 2015

SUBMITTED BY: DeBrena Hilton and Angela Benton

COMMITTEE MEMBER ROSTER:

see attached roster for updated member listing and Executive Board approval

✓ committee membership has not changed; see attached

COMMITTEE CHARGE(s):

Charge 1: Collaborate with the FDA Division of Human Resource Development, and the Partnership for Food Protection Training and Certification Workgroup (PFP TCWG) to:

1. Continue review of all initiatives: existing, new or under development; involving the training, evaluation and/or certification of food safety inspection officers. This collaborative working relationship will ensure the sharing of information so as not to create any unnecessary redundancies in the creation of work product or assignment of tasks/responsibilities.
2. Review the results of the partnership for food protection training and certification work group recommendations for the nationally recognized Retail Food Curriculum based on the Retail Food Job Task Analysis (JTA) to determine if changes are needed in the Standard 2 curriculum. Identify any gaps and recommendations for change and review the time frame for completion of Steps 1 through 4 for new hires or staff newly assigned to the regulatory retail food protection program.
3. Review the results of the partnership of food protection training and certification work group recommendations to determine if the Conference for Food Protection Field Training Manual for Regulatory Retail Food Safety Inspection Officers and forms need to be revised.

Charge 2: Work in collaboration with the CFP program standards committee to:

1. Provide technical assistance with questions regarding the comments contained in the 2012 CFP CFSRP's Workgroup's uniform inspection program audit pilot project report on the CFP website that might trigger revisions of the VNRFRRPS, Standard 4 Uniform Inspection Program
2. Assess if any changes will be needed in Standard 2-Trained Regulatory Staff based on the current standard for review referenced in (1) above to provide better alignment with Standard 4 of the VNRFRRPS

Charge 3: Report back the Workgroup's findings and outcomes to the 2016 Biennial Meeting of the Conference for Food Protection.

COMMITTEE'S REQUESTED ACTION FOR EXECUTIVE BOARD (If Applicable):

1. Approval of submitted committee roster.

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PROGRESS REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:

1. **Progress on Overall Committee Activities**

- a. The CFSRP committee has met three times via conference call (October 17, 2014; December 16, 2014; May 27, 2015).
- b. FDA Division of Human Resource Development and the Partnership for Food Protection Training and Certification Workgroup (PFP TCWG) have made substantial progress in developing a training framework for regulatory food safety professionals. However, more work needs to be done. It is unlikely that the CFSRP committee will have time to review information currently under deliberation before final committee reports are due in December.
- c. DeBrena Hilton, Chair CFSRP Committee, has joined in on two of Program Standards Committee conference calls to stay abreast of their work on Standard 4, Uniform Inspection Program that may determine whether changes will be needed to Standard 2 – Trained Regulatory Staff.