

To: CFP Executive Board

From: CFP Ad Hoc Committee on Publishing Committee Work and Providing Information for the CFP Website

Re: Recommendations on Publishing Committee Work and Providing Information for the CFP Website

Date: August 7, 2012

The CFP Executive Board has asked that an ad hoc committee be formed to discuss and develop:

- Guidelines for the peer review and posting of committee reports on the CFP Website
- Guidelines and criteria for providing other information and links on the CFP website

The ad hoc committee currently consists of Don Schaffner (Rutgers University), Rich Linton (North Carolina State) and Terry Levee (FMI).

Recommendation #1: The CFP Executive Board accepts the guidance document submitted.

Recommendation #2: That the CFP Executive Board allows the work of the ad hoc committee to continue to address the second charge. The committee should explore best practices used by IAFP, IFT, NEHA (and others) as guidance in addressing the second charge.

Recommendation #3: The ad hoc Committee should be expanded to include the Executive Director as well as regulatory and industry board members to work on the second charge.