

Conference for Food Protection – Committee Periodic Status Report

Template approved by the Executive Board May 2014

Committee Periodic Status Reports are considered DRAFT until reviewed and acknowledged by the Executive Board

Council Chairs are required to submit committee reports to the Executive Director at least 30 days prior to each Executive Board meeting (held in Spring and Fall of each year); please submit reports far enough in advance of this deadline to permit review by the Council Chair. Committee Periodic Status Reports are intended to update the Executive Board on the status of the committee and the progress toward fulfilling the charges approved by the Assembly of Delegates or assigned by the Executive Board.

COMMITTEE NAME: Employee Food Safety Training

COUNCIL or EXECUTIVE BOARD ASSIGNMENT: Council II

DATE OF REPORT: August 14, 2014

SUBMITTED BY: Hal King, Chair and Benjamin Chapman, Vice Chair

COMMITTEE MEMBER ROSTER:

see attached roster for updated member listing and Executive Board approval

committee membership has not changed; see previously submitted and approved roster dated: _

COMMITTEE CHARGE(s):

1. Make recommendations to the Conference for Food Protection in regard to:
 - a. What a food employee should know about food safety, prioritized by risk.
 - b. A guidance document to include recommendations for appropriate operator, regulator, and/or third-party food safety training program(s); including the criteria for the program and learning objectives.
2. Report Committee recommendations to the 2016 Conference for Food Protection Biennial Meeting.

COMMITTEE'S REQUESTED ACTION FOR EXECUTIVE BOARD (If Applicable):

Approve committee roster

PROGRESS REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:

1. Progress on Overall Committee Activities

The chair and vice chair have identified Conference for Food Protection (CFP) members who are willing to serve on the DKC. The committee leaders determined membership would consist of 13 CFP members plus one FDA representative.

2. Progress Addressing each Assigned Committee Charge

As soon as the committee roster is approved, the chairs plan to hold its first conference call in September.