

Conference for Food Protection
Council III Periodic Summary Report

Date of Report: August 18, 2014

Submitted By: Todd Rossow, Council Chair
Davene Sarrocco-Smith, Council Vice Chair

Committee Charges and Activities: *See individual committee reports for details*

Requested Executive Board (EB) Action:

1. Committee requested action items:

- a. Hand Hygiene Committee (HHC)
Co-Chair – Lori LeMaster (State Regulatory)
Co-Chair – Christine Bongo-Boxx (Food Service Industry)
- b. Listeria Retail Guidelines Committee
Co-Chair – Tom Ford (Industry Support)
Co-Chair – Donald Schaffner (Academia)
 - i. Both the Hand Hygiene Committee and Listeria Retail Guidelines Committee request that the CFP Executive Board approve the submitted proposed list of committee members as reported in their July 2014 Committee Periodic Status Reports.

2. Council leadership requested action items:

- a. Along with the approval of the Committee members we also request the CFP Executive Board approve the appointments of the Co-Chairs to the Hand Hygiene Committee and Listeria Retail Guidelines Committee.

This report is required to be submitted in advance of each Executive Board (EB) meeting. Council leadership is responsible for obtaining and reviewing their assigned committees' periodic reports in order to prepare this document.

The purpose of this report is to facilitate EB discussion by providing a summary of items requiring action – it is not intended to replace or duplicate information within individual committee reports.

Notes:

- *Red font indicates information to be completed and updated for each report submittal.*
- *Please keep action item information in multilevel outline format to facilitate discussion and for ease of reference in EB meeting minutes; please minimize use of bullets.*