DATE OF REPORT: July 15, 2013

SUBMITTED BY: DAVID GIFFORD (CHAIR)  
                  TODD ROSSOW (VICE CHAIR)

COMMITTEES ASSIGNED TO COUNCIL III:

1. Hand Hygiene Committee  
Co-Chair – Michele Samarya-Timm (Regulatory)  
Co-Chair – Angela Sanchez (Industry)

The Conference recommends:

1. Re-creation of the Hand Hygiene Committee to:
   • More closely examine the current Food Code requirements for when employees are 
     required to wash their hands using soap and running water.
   • If credible research suggests that one or more of the situations under which food 
     employees are currently required to wash their hands does not result in meaningful risk 
     reduction, work with FDA to explore whether those mandates could be modified, either in 
     the Code itself or by recognizing when it is appropriate to waive the requirement (e.g., 
     other approaches to hand hygiene are available and practiced).
   • Determine if/when double gloving procedures would be acceptable without hand 
     washing. If so, what would those acceptable procedures be?
   • Determine what glove criteria or standards would need to be met for a glove to be 
     considered a utensil and not require hand washing.

2. The re-created committee uses the report of the 2010-2012 committee as a reference, 
   illustrating the interactions of scientific, regulatory and behavioral considerations related to 
   alternative hand hygiene regimes compared to hand washing. The committee should 
   characterize what recent research tells us about:
   • the extent to which the current minimum requirements for how and when employees are 
     to wash their hands are effective in rendering food employees hands free of various 
     soils, as well as, any pathogens of concern; and
   • what other regimens for cleansing employees hands, if any, may deliver outcomes that 
     are similar to or better than hand washing so as to suggest that they could be included 
     as acceptable methods for rendering hands free of soil and pathogens.

3. The committee reports back its findings to the 2014 Biennial Meeting.

2. Listeria Retail Guidelines Committee  
Co-Chair – Dale Grinstead (Industry – Food Protection Support)  
Co-Chair – Haley Oliver, Purdue University (Academia)

The Conference recommends that a CFP Committee be created to revise the 2006 CFP 
"Voluntary Guidelines of Sanitation Practices Standard Operating Procedures and Good Retail
Practices to Minimize Contamination and Growth of *Listeria monocytogenes* (*Lm*) to incorporate the following:

1. Sanitation guidance for slicers,
2. Information on cross contamination and harborage points for *Lm*,
3. More detailed information about how sampling for *Lm* can be conducted as part of a strategy for preventing *Lm* contamination at retail,
4. Updating outdated links to other documents, and
5. Other relevant information identified by the Committee.

The Conference also recommends that the Committee report its recommendations back to the 2014 Biennial Meeting with Issues to address the above charges and include recommendations that a letter be sent to FDA requesting that Annex 2 (References, Part 3-Supporting Documents) be amended by adding a reference to the revised voluntary guidelines.

### 3. Emergency Action Plan Committee

Co-Chair – Dale Yamnik (Industry)
Co-Chair – DeBrena Hilton (Regulatory)

The Conference recommends:

1. A letter be sent to FDA requesting that the following be added to the FDA Food Code Annex 
   #4, *Management of Food Safety Practices-Achieving Active Managerial Control of Food borne Illness Risk Factors* (new language in underline format):

   To ensure the safety of food, a food establishment may develop written plans to address how they will handle potentially hazardous food (PHF-temperature controlled for safety food) during emergencies (*e.g.*, interruption of electrical service, loss of power, or equipment failure) using the following criteria:

   **Criteria for determining when refrigerated PHF (TCS food) can be safely sold following an increase in cold holding temperature**
   A. Refrigerated PHF (TCS Food) can be safely held and sold at temperatures above 5°C (41°F) provided:
      - Written procedures are in place to specify the methods used to demonstrate compliance with Parts B and C below.
   B. Refrigerated PHF (TCS food) can be held and sold at a temperature up to 7.2°C (45°F) provided:
      1. The total time during which the food is above 5°C (41°F) but not over 7.2°C (45°F) is 15 hours or less
      2. By the end of 15 hours the food has returned to 5°C (41°F) or lower
      3. The food shall be monitored to ensure the warmest portion of the food does not exceed 7.2°C (45°F) during the 15-hour period;
      4. The food shall be destroyed if it does not meet the criteria of 1-3 above.
   C. Refrigerated PHF (TCS food) can be held and sold at a temperature up to 10°C (50°F) provided:
      1. The total time during which the food is above 5°C (41°F) but not over 10°C (50°F) is 9 hours or less;
      2. By the end of 9 hours the food has returned to 5°C (41°F) or lower
      3. The food shall be monitored to ensure the warmed portion of the food does not exceed 10°C (50°F) during the 9-hour period, unless an ambient air temperature is maintained that ensures the food does not exceed 10°C (50°F) during the 9-hour period;
      4. The food shall be destroyed if it does not meet the criteria in 1-3 above.

And
(2) that the Conference create a committee to review and update the CFP Emergency Action Plan for Retail Food Establishments and that the committee be charged to:

- review and update the *CFP Emergency Action Plan for Retail Food Establishments* where appropriate
- incorporate the criteria above into the *CFP Emergency Action Plan for Retail Food Establishments*
- report back to the CFP at the 2014 Biennial Meeting with a recommendation to accept the revised plan
- recommend that FDA include reference to the *CFP Emergency Action Plan for Retail Food Establishments* in Annex 2 of the Food Code

(3) The CFP committee also include in their charges a review and recommendations for situations such as catastrophic natural or man-made disasters provisions for hand washing in accordance with emergency guidance documents.

4. **Time as a Public Health Control Committee**

Co-Chair – Charles Otto, III (Regulatory)
Co-Chair – Sue Vergne (Industry – Food Service)

The Conference recommends:

That a committee be formed to identify safe times at which foods can be held without temperature control and without cooling to 41°F, supported by scientific information (*e.g.*, challenge studies, modeling tools). The committee’s charge shall include, but not be limited to, the following foods and food categories:

- Cut tomatoes
- Cut cantaloupe
- Chopped leafy greens
- Chopped garlic and oil
- Opened canned tuna
- Opened canned beans (*e.g.*, green beans, chickpeas, black beans)
- Hummus
- Opened canned product used as sole item
- Opened canned product used as an ingredient in a formulation

The committee may wish to consider a document published by Institute of Food Technologists (IFT) in 2001 and a National Advisory Committee for the Microbiological Criteria for Foods (NACMCF) challenge study document.

The committee is also charged to report recommendations back to the 2014 CFP biennial meeting.

**REQUESTED ACTION BY BOARD:**

1. Hand Hygiene Committee
• Can CFP consider creating a committee area on their website for document sharing and/or wiki use? Some members' IT security prevent them from using Doodle, Google Docs, and similar online sharing platforms.
• Is there a way on the CFP website that agendas and minutes from committees can be posted and shared?

2. Listeria Retail Guidelines Committee

• Another individual that would like to join the CFP committee. His contact information is:

  Dan Okenu, Ph.D.
  Food & Product Safety
  Chick-fil-A, Inc.
  5200 Buffington Road
  Atlanta, GA 30349
  W 404.305.3166
  Dan.Okenu@chick-fil-a.com

  In principle I have no issue with another committee member, however it is rather late in the life of the committee to add a new member. Having said that, I have worked with Dan before and he is very sharp. I would see this as a mechanism to get him more involved with CFP and I think that he could provide a valuable addition to the Conference in the future. Therefore I would like the board to approve Dan’s participation in this committee.

3. Emergency Action Plan Committee

• We have had no additions or deletions of committee membership. However, as of the date of this report, one committee member is in the process of changing jobs, but will remain in the industry category. Will any action need to be taken if they switch from food service to grocery?

4. Time as a Public Health Control Committee

• Review and accept this report. Provide timely guidance to the committee on final report format and issue preparation guidance.