



CONFERENCE FOR FOOD PROTECTION, INC.

EXECUTIVE BOARD MEETING AGENDA

August 7-8, 2012

Food Marketing Institute, Arlington, Virginia

Opening – Conference Chair Lori LeMaster, Presiding

- Call to Order 8:30AM, August 7, 2012.
- Anti-trust Policy Reminder
- Roll Call/Acknowledgement of Board Members
- Acknowledgement of Guests
- Board Meeting Minutes, April 13-18, 2012– (previously approved via E-ballot)

Executive Staff Report

- Executive Director – Jeff Lineberry
- Executive Treasurer – Eric Pippert (via telephone, 8/7@1:30PM, Time Certain)
- Executive Assistant Report – Lisa Wright

Old Business

- CFP Executive Team transition (Donna Garren and Terry Levee)
 - Welcome to the incoming Executive Director, _____
 - Executive Treasurer and Assistant new term effective 10/1/2012
 - Next steps
- Executive Board Issues from the 2012 biennial meeting
 - 2012 I-021 **New Recall Notification Section of the FDA Food Code (Section 3-603.12)**
 - 2012 I-022 **New Recordkeeping Section of the FDA Food Code (Section 3-603.13)**
 - 2012 II-037 **HACCP Training**
- Demonstration of Alchemy handheld interactive devices for presentations
- Ad Hoc Committee on standards for documents published on CFP website
- Review of 2012-2014 Calendar with respect to Issue submission deadline

Council Reports

- Council I Report – Brenda Bacon, Christopher Gordon
 - Approval of committee membership for Council I Committees
 - Plan Review
 - Wild Mushroom
- Council II Report – Patrick Guzzle (unable to attend), Susan Quam
 - Approval of committee membership for Council II Committees
 - Food Protection Manager Certification – Jeff Hawley
 - Interdisciplinary Foodborne Illness Training
 - Voluntary National Retail Food Program Standards

- Certification of Food Safety Professionals Workgroup
 - Standardized Data Collection/Electronic Reporting of Inspection Results
- Council III Report – Dave Gifford, Todd Rossow
 - Approval of committee membership for Council III Committee
 - Hand Hygiene

Standing Committee Reports

- Constitution, Bylaws/Procedures – Lee Cornman
- Program – Julie Albrecht
- Issue – Aggie Hale/Vicki Everly
- Food Safety Manager Training, Testing and Certification – Joyce Jensen/Jeff Hawley
- Resolutions – (TBD)
- Audit – Terry Levee
- Strategic Planning – James Mack

Special Committees

- Sponsorship – Greg Orman
- Local Arrangements – Lee Cornman, Michael Roberson
- Compensation Committee (Executive staff and incoming executive director absent). – Larry Eils
 - Contract bonuses, Executive Director and Treasurer
- Service contracts for Incoming Executive Director and Executive Director and Assistant

Federal Agency Reports

- FDA – Kevin Smith
- USDA – John Hicks
- CDC – Carol Selman

New Business

- Use of CFP name on independent surveys. Use of CFP name in connection misleading information. – Kevin Smith
- NoroCORE project that is led by Dr. Lee-Ann Jaykus of NC State University – David McSwane
- 2016 Biennial Meeting Location
 - Lisa Edens, Boise, Idaho CVB presentation, 8/8@8:30AM
 - Seattle, Washington, Dave Gifford
- Location of Fall 2013 Executive Board Meeting

Adjournment