

## LAC Committee Update

The LAC was established June 2010.

### Sponsorship/Fundraising Donations

The sponsorship co-chairs distributed LAC Sponsorship forms and made individual contacts to potential sponsors. To date cash donations are \$10,925.00. Red Gold, a privately held Indiana company, is donating the attendee bags. The bag is of recycled material in the spirit of "green". Indiana Restaurant Association is donating the name badges, special badge artwork and name badge printing. Indiana Restaurant Association is donating a copy of Indianapolis American Cuisine Magazine valued at \$9.99 for each attendee. The Indianapolis Convention and Visitors Association is providing visitor's packets and a welcome announcement/signage at the airport. Aramack will furnish 20 box lunches for 1 day. Whole Foods will provide food and platters for volunteers. Meijer, Eco Lab, and Steak N' Shake have expressed they will contribute to the LAC. The LAC is continuing its efforts to develop new sponsors and hopefully more will come to fruition as the conference nears.

### Fiscal Agent

The Indiana Restaurant Association is the treasurer for the LAC.

### Budget

Now that the CFP is only doing one reception instead of two the LAC plans to use its funds to provide an enhancement for the Council members. The scribe word processing will be provided via live streaming onto their own notebooks/tablets in addition to the normal overhead projection. This is budgeted to cost approximately \$3600. The remaining funds are slated to augment the breaks and/or provide a continental breakfast on Sunday morning. Any excess funds raised and not used by the LAC would be provided to the Conference For Protection after the conclusion of the 2012 conference.

### Personnel

#### **The following key local arrangement committee conference job positions have been filled:**

Headquarters Officer Manager – Margaret Voyles (ISDH)

Headquarters Office Assistant – Al Houchin (ISDH)

Registration Manager – Eric Pippert (National CFP Treasurer)

Registration Assistant Manager – Kelli Whiting (Marion County HD)

A/V Manager – Ed stoner (ISDH)

A/V Assistant Manager - State IT services

Computer Technician - State IT services

Volunteers (Scribes, Runners, Registration/Hospitality Desk) – Sharon Farrell (ISDH) - will include state and local regulatory, industry and students

Parliamentarians – Allen Gelfius, Lead; Ruth Hendy, Council 1; Janet Williams, Council 2; Alan Tart, Council 3; and Shirley Vargas (IN) alternate – all tentative and waiting on confirmation from Allen.

Special Events Coordinator - Debbie Scott (IRA)

Scribes – Debrina Hilton, Tulsa HD; looking for others

Indpls. Convention and Visitors Association - Donna Striby, <http://visitindy.com/>

### Equipment and Supplies

The miscellaneous equipment and supplies identified in the LAC planning guide are reserved. The large copy machine is being donated from IKON. The computers and small printers are being supplied by the State of Indiana. Provided Jeff with a contact for a local court recorder company. Provided Jeff with the names and contacts of 2 area printing companies for the final printed issues documents.

### **Speakers**

Mike Taylor, FDA, has been formally invited to be the keynote speaker during the opening session. Lt. Governor and Indiana State Department of Agriculture Commissioner, Becky Skillman, has been invited to do a short welcome at the beginning. We do not have confirmation on either speaker, but we have not been given a rejection either. Scott provided a short LAC welcome and photos to Jeff for the website registration page.

### **Continuing issues**

The Fire Department Instructor Conference (FDIC) will be occurring at the same time (starting April 16) as the CFP 2012. This is a large convention that creates a lot of activity in downtown Indy. Super Bowl 2012 will have just occurred in February so the downtown area should be in great condition unlike right now with all the construction and renovation occurring. The LAC needs a decision from the Board as to the requested additional lodging accommodations for the key volunteers to provide for the best availability or they will leave to travel back to their homes at reasonable hours. Another option is that funding for rooms could come from the sponsorship monies raised by the LAC.

### **New Issues**

Debbie Scott and Donna Striby will be evaluating possible combinations of self guided tours of several downtown sites, i.e., museums, NCAA, etc., and possible discount deals for downtown. We anticipate a packet being provided to the attendees at registration.

The Food Protection Program is physically moving its offices from downtown to the eastside of Indianapolis about 9 miles away from the Hyatt in November. Overall this is a good thing for the Program and its potential affects for the LAC and CFP are unknown at this time.

As part of the state and national nutrition initiatives the LAC will be working with Jeff and the hotel to make slight modifications to the menu items to make them healthier for all.

Submitted 08/23/2011 by:  
A. Scott Gilliam, LAC Chair