



CONFERENCE FOR FOOD PROTECTION, INC.

EXECUTIVE BOARD MEETING AGENDA (Tentative)

NSF International

978 Dixboro Road

Ann Arbor, Michigan

AUGUST 30, 31, 2011, Time approximate, 8:30AM

Note: Board members who are staying at local hotels should gather in the lobby at approximately 8:00AM.

Opening – Conference Chair Sheri Morris, Presiding

- Call to Order
- Anti-trust Policy Reminder/Opening remarks
- Roll Call/Acknowledgement of Board Members
- Acknowledgement of Guests
- Board Meeting Minutes, April 5-6, 2011 (previously approved via E-ballot)

Executive Director Report

- Executive Director Jeff Lineberry
- Executive Treasurer Financial Report –Eric Pippert
- Executive Assistant Report – Lisa Wright
 - Website status
 - Membership, demographics

Old Business

- Online registration – EventBrite – Jeff Lineberry/Lisa Wright
- 2012 biennial meeting budget – Eric Pippert
 - Food and Beverage and A/V budget
- ACAC Representative nomination and confirmation – Jeff Hawley (written report)

Council Reports – (Council membership nominees, Committee status reports)

- Council I Report –Deborah Marlow/Brenda Bacon
- Council II Report – Chirag Bhatt/Patrick Guzzle
- Council III Report – Rich Linton/Dave Gifford (**Time certain – 1:00PM 8/30 via phone**)

Standing Committee Reports

- Constitution, Bylaws/Procedures – Lee Cornman
- Program – Julie Albrecht
- Issue – Aggie Hale/Vicki Everly
- Food Protection Managers Certification Committee– Joyce Jensen

- Resolutions – (no report) Larry Kohl
- Audit – Terry Levee
- Strategic Planning – Ken Rosenwinkel
- Nominating Committee – Dave Gifford

Special Committee Reports

- Sponsorship Committee report – Greg Orman
- Local Arrangements Committee – Scott Gilliam (**Time certain - via phone 10:00am 8/31**)
 - Sleeping rooms for LAC volunteers
 - Council Room networking costs

Federal Agency Reports

- FDA – Kevin Smith/Glenda Lewis
- USDA –John Hicks
- CDC – Art Liang

New Business

- Survey Monkey results – Lisa Wright
- 2012 (online) Registration Booklet approval – Jeff Lineberry
- Future direction of CFP - Staff
- Date and location of August 2012 board meeting

Adjournment