

Conference for Food Protection Executive Board Meeting Committee Report

This report must be submitted to your Council Chair for review so that it can be approved and submitted to the Executive Board via the Executive Director 30 days before each Executive Board Meeting (held in April and August of each year). The report must be accompanied by an updated committee roster on the Excel spreadsheet provided (Committee Members Template) located here: <http://www.foodprotect.org/work/>.

COMMITTEE NAME: Plan Review Committee

COUNCIL (I, II, or III): I

DATE OF REPORT: July 16, 2010

SUBMITTED BY: Liza Frias & Rick Akin

COMMITTEE CHARGE(S):

Re-creation of the committee to continue its review and update the following Conference for Food Protection Documents and present their finding at the 2012 CFP Biennial Meeting:

- a. Temporary Food Establishment
- b. Permanent Outdoor Cooking Operations

PROGRESS REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:

On June 29, 2010, the committee co-chairs received approval to begin forming the committee. Committee Co-Chairs received the prior committee documents and is scheduling the first committee conference call for August 11, 2010. The agenda for this meeting will be as follows:

- a. Review the progress of the past Plan Review committee and to determine next steps.
- b. Discuss how to approach the CFP charge with time frames for completion.

Co-chairs are reaching out to previous committee members to achieve balance between industry and regulatory members.

The committee roster has been attached – it may be updated based on responses from outreach to industry.

REQUESTED ACTION BY BOARD (If Applicable):