

Conference for Food Protection
Local Arrangements Committee
08/11/2009

Committee Update

Since the Executive Board meeting in Providence on April 29, 2009, the Local Arrangements Committee has met twice - June 2, and August 4, 2009. Jeff Lineberry joined both meetings via telephone. The Committee provides the following updates:

Sponsorship/Fundraising/Donations

The LAC sponsorship subcommittee is in the process of finalizing fundraising brochure, which should be completed by August 21. The group has also started compiling a list of potential donors, and will begin solicitations as soon as the brochure is ready. The sponsorship subcommittee is also working on donations for registration bags and contents. The group is working exploring the possibility of getting reusable grocery shopping bags donated from several markets and having them imprinted with the CFP logo.

Personnel

The following key local arrangements committee job positions have been filled:

- Headquarters Office Manager – Cathy Feeney
- Headquarters Office Assistant – Lori Motta
- Registration Manager – Michael Sabitoni
- Registration Assistants – To be staffed with J&W students for college credit, under the supervision of Michael Sabitoni
- A/V Equipment Manager – Linda Correia
- AV Equipment Assistant & Computer Technician – Boneventura Tavares
- Scribe Manager - Dee Williams
- Scribes (only one scribe in addition to Dee has been identified to date)
- Runners – Staffed with J&W students
- Hospitality Desk – Erin Degulis, J&W Students
- Parliamentarian Manager – Alan Gelfius
- Parliamentarians – (only one Parliamentarian in addition to Alan has been identified to date)

Equipment & Supplies

The LAC has a plan for the acquisition of all equipment and supplies identified in the LAC planning guide. Ikon Office Solutions has agreed to donate a high-speed copier for the Conference.

Speakers

Karl Guggenmos, Global Master Chef and University Dean of Culinary Education at Johnson and Wales University, is confirmed as keynote speaker. Although the event is still too far off to get a confirmation, Governor Donald Carcieri and Mayor David

Cicilline have the event on their calendars and plan to provide a welcome address. We will confirm both of them near the end of 2009. Should either be unable to attend for any reason, the Committee will request the RI Director of Health, Dr. David Gifford to welcome Conference attendees.

New Issues

- Due to the large number of higher education institutions located in the Providence area, the LAC is recommending that the Executive Board consider a discount student registration. This would not only provide a fantastic educational opportunity for local students, it may also encourage students to become CFP members once they enter the job force.
- The LAC is putting together a tour of the J&W culinary museum and culinary arts labs for conference attendees on Tuesday, April 13 from 2-4 pm. Light refreshments will be provided. Although this time frame coincides with an Executive Board meeting, there is a conference room attached to the Culinary Museum that can accommodate 40 people that could be used by the Board if they chose to hold their meeting on the J&W there.

Submitted 08/11/2009 by:

Thomas Nerney, LAC Co-chair