



## **CONFERENCE FOR FOOD PROTECTION, INC.**

**EXECUTIVE BOARD MEETING AGENDA**  
**Darden Restaurants World Headquarters**  
**5900 Lake Ellenor Drive**  
**Orlando, Florida 32809**

***AUGUST 26, 27, 2008, Time approximate, 8:30AM***

*Note: Board members who are staying at the Florida Hotel should gather in the lobby at 7:45AM on August 26 in order to expedite travel by van to the meeting site*

### **Opening – Conference Chair Dave Gifford, Presiding**

- Call to Order
- Anti-trust Policy Reminder/Opening remarks
- Roll Call/Acknowledgement of Board Members
- Acknowledgement of Guests
- Board Meeting Minutes, April 11 – 16, 2008 (previously approved via E-ballot)

### **Executive Director Report**

- Executive Director Report – Jeff Lineberry
- Executive Treasurer Financial Report -Trevor Hayes
- Executive Assistant Report – Lisa Wright

### **Old Business**

- 2008 Biennial Meeting Recap
- CFP Website – Don Schaffner, Charles Otto
  - Cost
  - Timeline

### **Council Reports** – (Council membership nominees, Committee status reports)

- Council I Report – Terry Levee/Karen Reid
- Council II Report – Aggie Hale/Doug Campbell
- Council III Report – Ken Rosenwinkel/Rich Linton

### **Standing Committee Reports** – (Council membership nominees, Committee status reports)

- Constitution, Bylaws/Procedures – Ruth Hendy
- Program – Brian Nummer
- Issue – Vicki Everly
- Food Managers Training, Testing and Certification – Joyce Jensen
- Resolutions – Sheri Morris
- Audit – Wayne Derstine

- Strategic Planning – Roger Hancock
- Nominating Committee – Elizabeth Nutt

### **Special Committee Reports**

- Sponsorship Committee report – Greg Orman
- Compensation Committee – Elizabeth Nutt
  - Executive Staff Bonus – 2008 Biennial Meeting

### **Federal Agency Reports**

- FDA – Kevin Smith/Glenda Lewis
- USDA – Paul Uhler
- CDC – Charles Otto

### **Canadian Food Safety Report**

### **New Business**

- Federal Agency Responses to letters from the Chair pertaining to 2008 Issues
  - USDA
- Extracted Issues sent to the Executive Board – 2008 Biennial Meeting
  - 2008 I – 016 Undercooked Animal Foods Being Served from Child Menus
  - 2008 III – 020 Cold Holding of Fish in Reduced Oxygen Packaging
- Vacancies on the Executive Board
  - Consumer Representative
  - Canadian Representative
- Site Selection Process for 2012
- Executive Board meeting – April 30 - May 1, 2009 at the Westin Hotel, Providence, RI
- Special recognition of Larry Eils for outstanding leadership of the sponsorship committee

### **Adjournment**