

## Council II – Committee Summary Report

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Date of Committee Report: August 12, 2008

Submitted By: Aggie Hale, Council II Chair  
Doug Campbell, Council II Vice-Chair

Committee Charges:

The Conference recommends

A: Certification of Food Safety Regulatory Professionals

A primary focus for the work group will be on the continued development of Program Standard #2 - Trained Regulatory Staff - FDA Voluntary National Retail Food Regulatory Program Standards.

Charges:

1. The CFP Certification of Food Safety Regulation Professionals (CFSRP) Work Group has identified specific initiatives pertaining to the training and professional development of regulatory retail food safety inspection officers that require continued Conference deliberation. A 2008-2010 CFP Certification of Food Safety Regulations Professional (CFSRP) Work Group should be created by the Conference to continue the work on these initiatives.
  - The Conference recommends acknowledgement of the Conference for Food Protection, Certification of Food Safety Regulation Professionals - Work Group Report included as an Attachment with this Issue.
  - The Conference further recommends that an expression of thanks be extended to all the CFSRP work group members who diligently dedicated their time over the past two years.

B: Electronic Reporting Committee

The CFP dissolved the existing committee and recommended a new committee be formed with the following charges:

- Consider options to make the results of the "Best Practices and Lessons Learned" as identified in the *2006-2008 Electronic Data Capture and Reporting Committee Survey 2* (attached to this Issue) available to jurisdictions considering an electronic data capture system
- Conduct research into the feasibility of providing an anonymous, central electronic database for the collection of electronic data from jurisdictions across the country.
- Work with jurisdictions to create a pilot project for collection of inspection data and include it in an anonymous test database and identify any challenges associated with such database development.

C: Food Contact Utensil and Barrier Usage

The Food Contact and Utensil Barrier Usage Committee be re-created in order to complete all charges issued to this committee and secure consensus among all committee members.

Charges include:

- Developing content for the fifth category, Forks, Chopsticks and Toothpicks.
- Identifying potential languages for translation.
- Evaluating the costs associated with translating document.
- Providing additional pictures and/or illustrations representing utensil use and identify dissemination strategies.
- A complete review and sign off by all committee members to gain full support of the document.
- Posting the document to a Conference approved Internet site.
- Submitting a final report to the 2010 Biennial Meeting of the Conference.

D: Food Protection Manager Training, Testing and Certification (Standing Committee)

The MTTC standing committee charge:

- Continue working with the CFP Executive Board and the American National Standards Institute (ANSI)-CFP Accreditation Committee (ACAC) to maintain the standards in an up-to-date format.

E: Inspection Form Scoring Committee be created and charged with the following:

- Develop a research proposal to determine the most effective scoring system,
- Identify possible funding sources and researchers to conduct the research, and
- Report the committee's findings back to the conference at the 2010 Biennial meeting.

F: Re-establishing the Interdisciplinary Foodborne Illness Training Program Committee to:

- Continue the work previously charged to catalog existing foodborne illness investigation training programs.
- Optimizing the training and materials used
- Develop recommendations to improve sustainability and rapidly broaden dissemination of the programs.

G: National Voluntary Environmental Assessment Information System

Charges:

- Review the concept of a NVEAIS as proposed in the attached CDC NVEAIS Background Paper.
- Determine how a NVEAIS could be best supported by the Conference for Food Protection.

H: Program Standards Committee

Charges:

- Acknowledgement of the CFP Program Standards Committee Report; thanking the Committee members; and, re-creating the Committee to work on the following two charges:
  1. Serve as a stakeholder group to provide input to an FDA internal working group which will be considering administrative functions such as:

The frequency of revision of the Program Standards document.  
Effective dates/timeframes for meeting new requirements of the Program Standards.  
Dissemination of changes to the Program Standards document and supporting tools and training materials.  
Mechanisms for encouraging timely self-assessments and audits by enrolled jurisdictions.  
Mechanisms for making changes to the Program Standards documents.
  2. Formulate resolutions to charges brought before the Committee regarding recommended language changes to the FDA Voluntary National Retail Food Regulatory Program Standards for submission as Issues to the 2010 CFP Biennial Meeting along with a Committee report.

Committees Assigned to Council II:

1. Certification of Food Safety Regulatory Professionals: Co-Chair – Susan Kendrick (State Regulatory) Co-Chair – John Marcello (Federal)
2. Electronic Reporting Committee: Chair – Chirag Bhatt (Industry Other) Co-Chair – Kimberly Stryker (Regulatory State)
3. Food Contact Utensil and Barrier Usage: Chair – Stephen Posey (Industry Food Service) Co-Chair – Dr. Julie Albrecht (Academia)
4. Food Protection Manager Training, Testing and Certification (Standing Committee): Chair – Joyce Jensen (Regulatory Local) Vice Chair – (Jeff Hawley Industry Retail)

5. Inspection Form Scoring: Chair – Chuck Catlin (Industry Food Service) Co-Chair Liz Pozzebon ( Regulatory Local).
6. Interdisciplinary Foodborne Illness Training Program: Chair –Michele Samarya – Tim (Regulatory Local) Co-Chair (Elizabeth Budgen Industry Other).
7. National Voluntary Environmental Assessment Information System: Chair – Carol Selman Vice Chair – (TBD).
8. Program Standards: Chair – Liza Frias (Industry Retail) Co-Chair – Ron Klein (Regulatory State)

Progress Report/Committee Activities:

Committee chairs, co-chairs and rosters are submitted for approval. See attached committee reports and rosters of committee members.

Requested Actions for Council II Committees:

1. All committees are in the process of reviewing all pertinent information and setting up next steps to begin the process.
2. The MTTC committee requests the revised Standards for Accreditation of Food Protection Manager Certification Programs be approved and posted on the website.