

Conference for Food Protection
Executive Board Meeting
August 26-27, 2008

Constitution and Bylaws/Procedures Committee Report

Date of Committee Report: August 26, 2008

Submitted by: Ruth N. Hendy, Chair
Lee Cornman, Vice-Chair

Committee Charge:

The duties of the Constitution and Bylaws/Procedures Committee, as stated in Article XV, Section 3 of the CFP Constitution are to:

1. Submit recommendations to improve Conference administrative functions through proposal to amend the Constitution and Bylaws.
2. Review proposed memorandums of understanding and ensure consistency among the memorandums of understanding, the Conference Procedures manual, the Constitution and Bylaws and other working documents.
3. Report all recommendations to the Board prior to Council II deliberation.
4. Follow the direction of the Board.

Committee Members:

The chairs are currently identifying stakeholders to serve on the Committee. Previous committee members and interested individuals who attended the 2008 Conference have been contacted. A list of potential committee members who have expressed interest in serving is listed at the end of this report.

Progress Report/Committee Actions:

The Constitution and Bylaws and the CFP Procedures manual are updated, based on the decisions made at the 2008 Conference in San Antonio. At this time, the Chair has not received the memorandums of understanding for review.

**CFP Constitution and Bylaws/Procedure Committee
2008-2010
(Tentative)**

Ruth N. Hendy, Chair
Texas Department State Health Services
PO Box 149347
Austin, TX 78754
512-834-6753 x2050
Ruth.hendy@dshs.state.tx.us

Lee Cornman, Vice-Chair
Florida Department Agriculture &
Consumer Services
Tallahassee, FL 32399-1650
850-488-0295
cornmal@doacs.state.fl.us

State Regulatory

1. Jacqueline Owens
Wisconsin Dept. Agriculture, Trade & Consumer Protection
Madison, WI 53708
608-224-4734
Jacqueline.owens@wi.gov
2. Ellen Laymon
Oregon Dept. Agriculture
Salem, OR
503-986-4725
elaymon@oda.state.or.us

Local Regulatory

1. Ben Gale
Santa Clara Co. Dept Environmental Health
San Jose, CA 95112-2716
408-918-1955
Ben.gale@deh.sccgov.org
2. Vicki Everly
Santa Clara Co. Dept. Environmental Health
San Jose, CA 95112-2716
Vicki.everly@deh.sccgov.org
3. Bill Hardister
Mecklenberg Co. Health Department
Charlotte, NC 28202-2222
704-336-5533
Bill.Hardister@mecklenburgCountyNC.gov

Industry

- 1.
- 2.

Consumer

- 1.

Academia

1. Dr. John Marcy, Ph.D.
University of Arkansas
Fayetteville, AR
jmarcy@uark.edu
2. Dr. Margaret Binkley, Ph.D.
Ohio State University
Columbus, Ohio

Federal

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