CONFERENCE FOR FOOD PROTECTION, INC.

EXECUTIVE BOARD MEETING AGENDA
FDA, Division of Human Resources and Development
11919 Rockville Pike
Rockville, Maryland
AUGUST 28, 29, 2007, Time approximate, 8:30AM

Note: Board members who are staying at the Marriott should gather in the lobby at 7:45AM on August 28 in order to expedite travel (by foot) to the meeting room and security check.

Opening – Conference Chair Elizabeth Nutt, Presiding

- Call to Order
- Anti-trust Policy Reminder/Opening remarks
- Roll Call/Acknowledgement of Board Members
- Acknowledgement of Guests
- Board Meeting Minutes, April 18 – 19, 2007 (previously approved via E-ballot)

Executive Director Report

- Executive Director (Incoming and Outgoing) Report – Jeff Lineberry, Trevor Hayes
  - 2008 Biennial Meeting –
    - Local Arrangements Committee, Co-Chair – Deborah Marlow
    - San Antonio Timeline
    - Job Assignments
    - Stacker ribbons – value beyond 2008
    - Press release distribution
  - Council Formation Report
  - 2008 Registration Booklet
- Executive Treasurer Financial Report -Trevor Hayes
- Executive Assistant Report – Lisa Wright
  - Website migration
  - Membership, demographics

Old Business

- Infomercial – Debi Williams
- FDA response to Conference Chair’s letter on baccalaureate degree requirements for persons enforcing the Food Code.
- CDC MOU
- Standing Committee report addendum – summary of committee activities for incoming chairs
Council Reports – (Council membership nominees, Committee status reports)
• Council I Report – Lee Cornman/Pam Williams
• Council II Report – John Gurrissi/Aggie Hale
• Council III Report – David Ludwig/Ken Rosenwinkel

Standing Committee Reports
• Constitution, Bylaws/Procedures – Jane Griffith
• Program – Don Schaffner
• Issue – Vicki Everly
• Time Certain: August 29, 9:00AM
  Food Managers Training, Testing and Certification – Roger Hancock
• Resolutions – Ben Gale
• Audit – (No report)
• Strategic Planning – Cory Hedman
• Nominating Committee formation – Elizabeth Nutt

Special Committee Reports
• Food Defense – Glassburner
• Sponsorship Committee report – Larry Eils (Cory Hedman, spokesperson)
• Compensation Committee – Ben Gale

Federal Agency Reports
• FDA – Kevin Smith/Glenda Lewis
• USDA – Paul Uhler for Mimi Sharar
• CDC – Art Liang

Canadian Food Safety Report
• James Drew

New Business
• USDA response to May 2006 letter
• 2010 biennial meeting – Providence, RI, April 9 – 14, 2010
• Formation of a site selection committee for the 2012 biennial meeting
  (Midwest Region – states of IL, IN, MI, MN, ND, SD and WI)
• Conference Finances
• Date of Council Formation
• Use of the term “accreditation” for manager training, CFP language
• NACCHO representation on the CFP Board
• Replacement of John Marcello on CFP-ANSI ACAC
• Establishment of “Member Emeritus” status for outstanding contribution to CFP
• Date and location of August 2008 board meeting

Adjournment