



## **CONFERENCE FOR FOOD PROTECTION, INC.**

**EXECUTIVE BOARD MEETING AGENDA**  
**FDA, Division of Human Resources and Development**  
**11919 Rockville Pike**  
**Rockville, Maryland**  
***AUGUST 28, 29, 2007, Time approximate, 8:30AM***

*Note: Board members who are staying at the Marriott should gather in the lobby at 7:45AM on August 28 in order to expedite travel (by foot) to the meeting room and security check.*

### **Opening – Conference Chair Elizabeth Nutt, Presiding**

- Call to Order
- Anti-trust Policy Reminder/Opening remarks
- Roll Call/Acknowledgement of Board Members
- Acknowledgement of Guests
- Board Meeting Minutes, April 18 – 19, 2007 (previously approved via E-ballot)

### **Executive Director Report**

- Executive Director (Incoming and Outgoing) Report – Jeff Lineberry, Trevor Hayes
  - 2008 Biennial Meeting –
    - Local Arrangements Committee, Co-Chair – Deborah Marlow
    - San Antonio Timeline
    - Job Assignments
    - Stacker ribbons – value beyond 2008
    - Press release distribution
  - Council Formation Report
  - 2008 Registration Booklet
- Executive Treasurer Financial Report -Trevor Hayes
- Executive Assistant Report – Lisa Wright
  - Website migration
  - Membership, demographics

### **Old Business**

- Infomercial – Debi Williams
- FDA response to Conference Chair's letter on baccalaureate degree requirements for persons enforcing the Food Code.
- CDC MOU
- Standing Committee report addendum – summary of committee activities for incoming chairs

### **Council Reports** – (Council membership nominees, Committee status reports)

- Council I Report – Lee Cornman/Pam Williams
- Council II Report – John Gurrisi/Aggie Hale
- Council III Report – David Ludwig/Ken Rosenwinkel

### **Standing Committee Reports**

- Constitution, Bylaws/Procedures – Jane Griffith
- Program – Don Schaffner
- Issue – Vicki Everly
- **Time Certain: August 29, 9:00AM**  
Food Managers Training, Testing and Certification – Roger Hancock
- Resolutions – Ben Gale
- Audit – (No report)
- Strategic Planning – Cory Hedman
- Nominating Committee formation – Elizabeth Nutt

### **Special Committee Reports**

- Food Defense – Glassburner
- Sponsorship Committee report – Larry Eils (Cory Hedman, spokesperson)
- Compensation Committee – Ben Gale

### **Federal Agency Reports**

- FDA – Kevin Smith/Glenda Lewis
- USDA – Paul Uhler for Mimi Sharar
- CDC – Art Liang

### **Canadian Food Safety Report**

- James Drew

### **New Business**

- USDA response to May 2006 letter
- 2010 biennial meeting – Providence, RI, April 9 – 14, 2010
- Formation of a site selection committee for the 2012 biennial meeting (Midwest Region – states of IL, IN, MI, MN, ND, SD and WI)
- Conference Finances
- Date of Council Formation
- Use of the term “accreditation” for manager training, CFP language
- NACCHO representation on the CFP Board
- Replacement of John Marcello on CFP-ANSI ACAC
- Establishment of “Member Emeritus” status for outstanding contribution to CFP
- Date and location of August 2008 board meeting

### **Adjournment**