



CONFERENCE FOR FOOD PROTECTION, INC

EXECUTIVE BOARD MEETING AGENDA **FDA, Division of Human Resources and Development** **11919 Rockville Pike, Rockville, MD** **August 29 & 30, 2006** *(Time Approximate: 8:00 a.m.)*

Opening – Conference Chair Elizabeth Nutt, Presiding

- Antitrust reminder
- Roll call; acknowledgment of guests
- Conference Chair Remarks/update
- FDA Opening Remarks – Michael Landa, JD, Deputy Director of Regulatory Affairs, CFSAN

Old Business

Approval of meeting minutes – Board meetings, April 7 - 12, 2006 (Columbus, Ohio)

Executive Director Report

- Financial
- Biennial Meeting Report
- Site Selection – 2010
- Transition Time

Council Reports (committee status reports; committee membership approval)

- Council I Chair – Lee Cornman
- Council II Chair – John Gurrisi
- Council III Chair – David Ludwig

Board Committee Reports

- Issue – Vicki Everly, Chair
- Constitution, Bylaws/Procedures – Jane Griffith, Chair
Position SOP's; Constitution and Bylaws; Conference Procedures
- Food Managers Training, Testing and Certification
- Nominating – Elizabeth Nutt – Standing Committee appointments
- ANSI Update – Dr. Roy Swift (August 29th)
- Program – Don Shaffner, Ph.D., Chair (absent – no report at this time)
- Strategic Planning – Cory Hedman, Chair (absent – no report at this time)
- Website Redesign – Charles Otto/Lisa Wright

NOTE: Time certain – 9:30 a.m., August 29th, Charles Otto to call in

Agency Updates

- FDA Report – FDA Staff (Feldstein, Smith, Lewis)
Response to Conference recommendations from 2006 biennial meeting

- CDC Report – Art Liang, M.D., Response to Conference recommendations from 2006 biennial meeting.
- NSF – Response to Conference recommendations from 2006 biennial meeting.
- USDA Report – Mimi Sharar, Ph.D. (also Marion Hinnars)
Response to Conference recommendations from 2006 biennial meeting

New Business

- Executive Director Contract – Compensation Committee – Ben Gale, Chair
- Executive Assistant Contract – Compensation Committee – Ben Gale, Chair
- Issue 2006-I-027 – Conference designee to interface with ISSC
- Issue 2006-III-14 – Rejected “no action” Issue – Board review and direction
- Spring Meeting Dates – Discussion

Other Business

- Carver + Shock Training Exposure – Dr. David Acheson, FDA (August 30; approximately three (3) hours in duration)

Adjournment

August 22, 2006