



MEMORANDUM

**TO: EXECUTIVE BOARD
CONFERENCE FOR FOOD PROTECTION**

FROM: David McSwane

DATE: May 2, 2014

**SUBJECT: MAY BOARD MEETING
EXECUTIVE DIRECTOR'S REPORT**

Biennial Meeting

- Pre-registrations – 321 (**as 4/11/14**) – Final Statistics provided in EA Report
 - 189 Conference Only registration
 - 132 Conference/workshop package
 - 29.6% of attendees are NEW members.
- Assembly of State Delegates
 - 57 delegates representing 46 states and 2 territories
- Sponsorship – A new record for sponsorship revenue was reached this year.
Details will be presented in the Sponsorship Committee Report
- Program Book – 56 pages with new content, design and color
- LAC
 - Sponsoring the Monday night Florida Reception
 - A very well organized team
- Opening Session
 - Commissioner Putnam will not be joining us as a keynote speaker but he will provide a video welcome to Florida.
- Hotel
 - We committed to 1377 room nights in the agreement that we signed with the BVP Hotel and Spa in 2011. As of 4/25/14 we have a total of 1773 room nights in our block. The contracted room block pick up was exceeded and therefore, no penalties are anticipated if there aren't a significant number of early check-outs.
- Audio Visual costs were within budget

Crumbine Award

Natha Dempsey at the Foodservice Packaging Institute has informed me there were no applications submitted for the 2014 Crumbine award. Given that many of the applicants from the past three years had submitted year-over-year applications, this isn't terribly surprising. We can only hope the applicants from the recent past have taken the jury's remarks into consideration and are crafting an award – winning application for 2015. Natha indicated that she will notify any staff that she works with the award presentations at the IAFP, NACCHO and NEHA conferences that there will not be an award given this year.

Fall Executive Board Meeting

- August 26-27, 2014
- Meeting at FDA – CFSAN Offices, College Park, MD
Information about the hotel options will be presented in the near future.

Spring 2015 Executive Board Meeting

Plans are currently underway to hold the spring 2015 Board meeting at the Grove Hotel in Boise, ID. Karen Peña, our new ConferenceDirect representative is working with The Grove Hotel on some dates for our meeting. More information will be available at the August Board meeting.