

## Conference for Food Protection Executive Board Meeting Committee Report

This report must be submitted to your Council Chair for review so that it can be approved and submitted to the Executive Board via the Executive Director 30 days before each Executive Board Meeting (held in April and August of each year). The report must be accompanied by an updated committee roster on the Excel spreadsheet provided (Committee Members Template) located here: <http://www.foodprotect.org/work/>.

**COMMITTEE NAME:** Plan Review Committee

**COUNCIL (I, II, or III):** I

**DATE OF REPORT:** February 21, 2011

**SUBMITTED BY:** Liza Frias and Rick Akin

**COMMITTEE CHARGE:** (indicate Issue Number and text from Issue stating the Committee Charge)

**Issue #:** I\_002

**Charge:** Re-creation of the committee to continue its review and update the following Conference for Food Protection Documents and present their finding at the 2012 CFP Biennial Meeting:

- a. Temporary Food Establishment
- b. Permanent Outdoor Cooking Operations

**COMMITTEE'S REQUESTED ACTION FOR BOARD (If Applicable):**

**PROGRESS REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:**

The committee met via conference call on five occasions (August 11, 2010, September 16, 2010, October 21, 2010, January 20, 2011, and February 17, 2011). The committee is currently reviewing the draft Temporary Food Establishment (TFE) draft document, which includes:

- a. TFE classifications by risk category
- b. Draft applications for TFE sponsors and TFE operators.

The committee roster is attached.